

**SPECIAL COUNCIL MEETING  
Tuesday, March 23, 2021, 6:00pm**

**Join Zoom Meeting**

<https://zoom.us/j/95854555619?pwd=OUtaTWNlZHg3OUV3L3BSOEExSSTN6UT09>

**Meeting ID: 958 5455 5619**

**Passcode: 992757**

**1-929-205-6099**

1. Call to Order – 6:00 p.m.
2. Adjustments to the Agenda
3. Visitors and Communications
4. New Business
  - A. TIF Workshop with White & Burke (Stephanie Clarke)
5. Adjourn

**REGULAR COUNCIL MEETING  
Tuesday, March 23, 2021, 7:00pm**

1. Call to Order – 7:00 p.m.
2. Adjustments to the Agenda
3. Consent Agenda
  - A. Approval of Minutes of the Regular City Council Meeting March 16, 2021
  - B. Approval of City Warrants from Week of Wednesday March 24, 2021
  - C. Clerk’s Office Licenses and Permits
  - D. Approval of Bid Documents for East Montpelier Parcel Sale
  - E. Pre-Authorization to Accept FY22 Fuels Quotes (Manager)
  - F. Authorization to Apply for CVSWMD MSP Tire Disposal Event Grant
4. City Clerk & Treasurer Report
5. Liquor Control Board
6. City Manager’s Report
7. Visitors and Communications
8. Old Business: None
9. New Business
  - A. Informational Briefing on the American Rescue Plan (Congressman Peter Welch)
  - B. Update from the Barre Opera House (Dan Casey)
  - C. First Reading and Public Hearing Warned 7:45pm –Chapter ## Plumbing Ordinance
  - D. Authorization to Award Bid to Penta Construction for the WWTF Biosolids (Digester/Flare) Upgrade Project (Manager/DPW Director)
  - E. Diversity and Equity Committee Update (Joelen Mulvaney)
    - i. Approve Committee Charge and Objectives
10. Round Table
11. Executive Session – As Needed
12. Adjourn

Steven E. Mackenzie, P.E., City Manager

*The portion of this meeting starting at 7:00pm will be taped for re-broadcast on Channel 194 CVTV and will be re-broadcast on Wednesday at 9:00 a.m. and 12:00 noon  
CVTV Link for meetings online – [cvtv723.org/](http://cvtv723.org/)*

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**OTHER MEETINGS AND EVENTS**

Until further notice, Committee and Board meetings may be held only via video (virtual) platforms. **Check the City Website for Meeting Warnings, Agendas and log-in instructions.**

**Monday, March 22**

Energy Committee, 5:30pm, Virtual (ZOOM)

Diversity and Equity Committee, 6:15pm, Virtual (ZOOM)

**Wednesday, March 24**

Animal and Fowl Task Force, 6pm, Virtual (ZOOM)

**Thursday, March 25**

ADA Committee, 10am, Virtual (ZOOM)

## Ground Rules for Debating

- Rules may be reviewed periodically
- Practice Mutual Respect
  - Assume Good Intent and Explain Impact
  - Ask Clarifying Questions
  - If off course, interrupt and redirect
- Think, then A.C.T.
  - Alternatives – Identify All Choices
  - Consequences – Project Outcomes
  - Tell Your Story – Prepare Your Defense
- Ethics checks
  - Is it legal?
  - Is it in scope (Charter, Ordinance, Policy)?
  - Is it balanced?
- “ELMO” – Enough, Let’s Move On
  - Honor Time Limits
  - Be attentive, not repetitive
- Be open minded to different solutions or ideas
  - Remarks must be relevant and appropriate to the discussion; stay on subject.
  - Don’t leave with “silent disagreement”
  - Decisions agreed on by consensus when possible, majority when necessary
  - All decisions of Council are final
- No blame
  - Articulate Expectations of each other
  - We all deeply care about the City in our own way
  - Debate issues, not personalities
- Electronics
  - No texting/email/or videogames during the meeting
  - No notes are taken during Executive Session



# *City of Barre, Vermont*

*“Granite Center of the World”*

Steven E. Mackenzie, P.E.  
City Manager

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## MEMO

**TO: City Council**  
**FR: The Manager**  
**DATE: 03/19/21**  
**SUBJECT: Packet Memo re: 03/23/21 Council Agenda Items**

Councilors:

The following notes apply to packet support materials for the Subject Council Agenda:

**Reminder: 6:00 p.m. TIF Workshop #2 with White & Burke**

**Consent Agenda:**

### **3.F CVSWMD MSP Tire Disposal Event Grant**

The CVSWMD is again offering MSP (Municipal Service Program) Grants (up to \$5,000) in support of municipal solid waste initiatives. We sponsored a successful Waste Tire Disposal Event in June last year, disposing of almost 20 tons of waste tires from the Central Vermont area. Total costs were approximately \$5,000+, /, including support and staff overtime and advertising costs. Expenses were offset by a \$1,500 grant from the District. While there was a net cost to the City, the rationale for hosting this event is that it helps reduce (eliminate?) unsightly mid-night, road-side tire drops that our DPW has to address anyway. We will apply for a larger grant amount this year, but that will be determined by the District, and would be subject to the competition as well.

As in 2020, we have no funding budgeted for this specific event in either our current (FY21) Budget or our approved FY22 Budget. That said, Council supported/encouraged the event in 2020, and I assume does so this year as well in light of the community benefit. If so, I recommend that we hold this event after July 1 so that any unbudgeted expense is absorbed in the larger FY22 Budget as opposed to the current, reduced FY21 Budget.

If the Council is supportive of the event this year, we will include an Event allowance in the Draft FY23 Budget, for which Dawn will be initiating the groundwork for in the not-too-distant future. I'm looking for Council approval of moving ahead with is event and grant application before staff invests the time doing so.

**New Business:**

**9.D Penta Biosolids Project Bid Award**

The Council Packet contains our consultants Bid Award Recommendation for this project, which the staff supports. However, while started, my Briefing Memo providing background and perspective re: the project, bids, funding and staff recommendation is not ready at packet time. I will complete it as soon as possible, but NLT Saturday afternoon

**Executive Session:** None Scheduled.

**Special Meeting of the Barre City Council  
Held March 16, 2021**

The Special Meeting of the Barre City Council was called to order on video conference by Mayor Lucas Herring at 6:00 PM. In attendance, participating on video or phone, were: From Ward I, Councilors Emel Cambel and Jake Hemmerick; from Ward II, Councilor Teddy Waszazak; and from Ward III, Councilors Ericka Reil and Samn Stockwell. City staff members present via video or phone were City Manager Steve Mackenzie and Clerk/Treasurer Carol Dawes.

**Absent:** From Ward II, Councilor Michael Boutin.

**Adjustments to the Agenda:** NONE

**Visitors and Communications –** NONE

**New Business –**

**A) Tax Increment Financing (TIF) District History and Tutorial.**

Clerk Dawes gave an overview of what a TIF district is, and the history of Barre City's TIF district. There was discussion on possible future projects that might be undertaken.

**B) Bike Path Easements with TIF Discussion.**

Manager Mackenzie reviewed the bike path easement along Metro Way between the Depot and Prospect Street, and the need for easements across property owned by the railroad. The City has been in negotiations with the state about such easements for nearly a year. There was discussion on state-owned property being used by the City for public parking, and the impact of these parcels on potential redevelopment of Merchant's Row.

The Council meeting was adjourned by Mayor Herring at 6:58 PM.

**Regular Meeting of the Barre City Council  
Held March 16, 2021**

The Regular Meeting of the Barre City Council was called to order on video conference by Mayor Lucas Herring at 7:00 PM. In attendance, participating on video or phone, were: From Ward I, Councilors Emel Cambel and Jake Hemmerick; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilors Ericka Reil and Samn Stockwell. City staff members present via video or phone were City Manager Steve Mackenzie, Planning Director Janet Shatney, Public Works Director Bill Ahearn, Finance Director Dawn Monahan, Deputy Fire Chief Joe Aldsworth, and Clerk/Treasurer Carol Dawes.

**Absent:** NONE

**Adjustments to the Agenda:** NONE

**Approval of Consent Agenda:**

Council approved the following consent agenda items on motion of Councilor Waszazak, seconded by Councilor Reil. **Motion carried on roll call vote, with all voting in favor.**

- Minutes of the following meetings:
  - Special meeting of March 9, 2021
- City Warrants as presented:

- Approval of Week 2021-11, dated March 17, 2021:
  - Accounts Payable: \$95,765.16
  - Payroll (gross): \$124,136.80
- 2021 Licenses & Permits:
  - Food Establishment Licenses:
    - Ladder 1 Grill, 8 S. Main Street
  - Entertainment Licenses:
    - Ladder 1 Grill, 8 S. Main Street
    - Quarry Kitchen & Spirits, 210 N. Main Street
  - Food Takeout Licenses:
    - Beverage Baron Inc., 411 N. Main Street
- Authorize \$1,200 Allocation from the Brusa Trust Fund for Summer Recreation Scholarships
- Authorize Manager to Execute Local Share Payment Plan for Barre City VTrans Projects: 026-1(34) Big Dig and SCRP(10) (Quarry Hill Intersection Project)
- Authorize Lease Amendment with VT BGS for Interim Med-Surge Facility at Civic Center
- Approval of Resolution #2021-07: North End Ejector Project Revolving Loan Fund Documents

**The City Clerk/Treasurer Report –**

Clerk/Treasurer Dawes reported on the following:

- Water/sewer bills are due by March 31<sup>st</sup>.

**Liquor Control** – Council approved the following liquor licenses on motion of Councilor Reil, seconded by Councilor Hemmerick. **Motion carried on roll call vote, with Councilor Boutin abstaining.**

Establishment	Address	License class
Elks Lodge	15 Jefferson Street	1 <sup>st</sup> , 3 <sup>rd</sup> & outside consumption
Mulligan's	9 Maple Avenue	1 <sup>st</sup> , 3 <sup>rd</sup> & outside consumption
Roscini LLC	159 N. Main Street	1 <sup>st</sup> & 2 <sup>nd</sup>
AJ's Sunoco	320 Washington Street	2 <sup>nd</sup>
Beverage Baron	411 N. Main Street	2 <sup>nd</sup>
Cumberland Farms (2 locations)	524 N. Main/132 S. Main	2 <sup>nd</sup>
Dollar General (2 locations)	530 N. Main/74 S. Main	2 <sup>nd</sup>
Jiffy Mart	350 N. Main Street	2 <sup>nd</sup>

**City Manager's Report -** Manager Mackenzie reported on the following:

- COVID update: No changes in operational procedures from last week's report.
- The federal American Rescue Plan includes funding for municipalities. The exact amount the City will get has not yet been announced. The Manager and Council will work together to allocate funds once the amount and restrictions are known.
- Recent review of insurance information with PACIF shows an increase in workers' comp claims. The City is working to reverse this new trend.
- Received \$5,000 grant from PACIF for safety items.
- The VLCT selectboard institute is next week and all Councilors are invited to attend. The City will cover registration costs.

Public Works Director Bill Ahearn said street sweeping began last week. The Department will be announcing the schedule so people can plan street parking accordingly. All sidewalks will be swept over the next three weeks.

**Visitors and Communications – NONE**

**Old Business – NONE**

**New Business –**

**A) BHA Letter of Support for Disposition of Ward 5 School Property.**

Barre Housing Authority executive director Chip Castle said BHA is seeking a letter of support from the City so BHA can request that US Housing and Urban Development (HUD) remove the Declaration of Trust restriction from the 4 Humbolt Street property formerly known as the Ward 5 School. The property was purchased by BHA in 1997 and served as their administrative home until recently when they relocated to Washington Street. BHA is seeking to sell the property, and is working with Downstreet Housing on possible development of the property into 9 affordable housing apartments. Nicola Anderson from Downstreet said they are working on pre-development of the potential project.

There was discussion on taxability of the property should it be owned and operated by Downstreet, lack of street parking in the area, discussing the proposed project with neighbors, and zoning & permitting requirements.

Council accepted submitting the letter of support and authorized the Mayor and Manager to sign on behalf of the City on motion of Councilor Waszazak, seconded by Councilor Stockwell. **Motion carried on roll call vote, with Councilor Boutin voting against.**

**B) Overview of Accepted Grants and Grant Applications.**

Planning Director Janet Shatney reviewed her matrix of accepted grants and grant applications. There was discussion on uses for this information, the amount of money brought into the City through grants, and balancing grant opportunities with availability of staff time.

**C) Review, Discussion and/or Approval of Policies:**

- i. Grants Management Policy**
- ii. Permitting, Planning, & Inspection Services Policy**

Manager Mackenzie reviewed proposed revisions to the grant management policy, and said it had been updated to reflect current practices. It will be placed on next week's agenda for approval, to allow additional review time for staff.

Planning Director Shatney reviewed the proposed revisions to the permitting, planning & inspection services policy and noted many of the changes address how fees are assessed and collected. Council approved the revisions on motion of Councilor Hemmerick, seconded by Councilor Reil. **Motion carried on roll call vote, with all voting in favor.**

**D) Approval of 2021 Coin Drop Requests.**

Clerk Dawes reviewed the list of requested coin drop dates from organizations that did not hold a coin drop last year. Council approved the list of four coin drops on motion of Councilor Boutin, seconded by Councilor Stockwell. **Motion carried on roll call vote, with all voting in favor.**

Clerk Dawes reviewed the waiting list of organizations who have requested coin drops for 2021 that held coin drops in 2020, and noted Council policy prioritizes those organizations who didn't hold a coin drop last year. The Clerk noted there are still two slots available and asked Council if it would like to fill those slots from the waiting list. Council approved coin drops for the first two organizations on the waiting list on motion of Councilor Boutin, seconded by Councilor Stockwell. **Motion carried on roll call vote, with all voting in favor.**

**E) Appointment of Councilor Waszazak as Council Liaison to FOP Negotiation Team.**

Council approved the appointment on motion of Councilor Boutin, seconded by Councilor Cambel.



**Motion carried on roll call vote, with Councilor Waszazak abstaining.**

**F) Brief Status Update on:**

- I. 10-year Water and Sewer Budgets Development**
- II. Barre Town Water and Sewer Intermunicipal Agreements Review**
- III. Barre City Team to discuss Water and Sewer Agreement with Barre Town**

Manager Mackenzie reviewed the timeline for development of the budgets and intermunicipal agreement, and said the process is expected to be completed by June. Recommendations will come to Council in late July for approval of the annual rate adjustment resolution.

There was discussion on the status of fund balances, review of the water and wastewater systems, how often the intermunicipal agreement is renegotiated and when it expires, and the relationship between the City and Town.

Council approved Mayor Herring, Manager Mackenzie, Public Works Director Bill Ahearn, and Assistant Public Works Director Steve Micheli as the team to work on the water and sewer agreement with the town on motion of Councilor Boutin, seconded by Councilor Waszazak. **Motion carried on roll call vote, with Mayor Herring abstaining.**

**Round Table –**

Councilor Boutin reminded people to register to receive their COVID vaccinations.

Mayor Herring reminded Councilors of next week's special meeting with White & Burke, the TIF consultant. The meeting will be at 6PM before the regular Council meeting.

**Executive Session – NONE**

The Council meeting was adjourned by Mayor Herring at 8:52 PM.

There is no audio recording of this meeting. The meeting was recorded on the video conference platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

By check number for check acct 01(GENERAL FUND) and check dates 03/24/21 thru 03/24/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
<b>01031 ACCURA PRINTING</b>							
	71615	business cards-E Cambel	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	55.00	140201
<b>01148 ACTION TOWING SERVICE</b>							
	15992	winched out vehicle	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	150.00	140202
<b>01060 AMAZON CAPITAL SERVICES</b>							
	76JD-022421	memo books,hoods,freight	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	39.95	140203
	76JD-022421	memo books,hoods,freight	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	35.94	140203
	9937-030121	screen protector,freight	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	14.97	140203
	HJ1Q-030121	air fresheners,freight	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	9.78	140203
					0.00	100.64	
<b>01093 AMERICAN ROCK SALT CO LLC</b>							
	0674213	salt	001-8050-360.1184	SALT - SNO	0.00	7,339.24	140204
<b>01049 AMERICAN TOWER CORP</b>							
	3521210	tower rental	001-6055-320.0725	TOWER RENTAL FEE	0.00	173.89	140205
<b>01057 AT&amp;T MOBILITY</b>							
	02192021	service 01/12-02/11/21	001-5040-200.0214	TELEPHONE	0.00	50.00	140206
	02192021	service 01/12-02/11/21	001-6040-200.0214	PHONE /LANDLINE/INTERNET	0.00	87.78	140206
	02192021	service 01/12-02/11/21	001-6050-310.0616	PAGERS/CELL/AIR CARDS	0.00	587.01	140206
	02192021	service 01/12-02/11/21	001-7020-200.0214	TELEPHONE	0.00	62.60	140206
	02192021	service 01/12-02/11/21	001-7030-200.0214	TELEPHONE	0.00	18.26	140206
	02192021	service 01/12-02/11/21	001-8050-200.0214	TELEPHONE	0.00	10.00	140206
	02192021	service 01/12-02/11/21	002-8200-200.0214	TELEPHONE	0.00	88.53	140206
	02192021	service 01/12-02/11/21	002-8220-200.0214	TELEPHONE	0.00	10.00	140206
	02192021	service 01/12-02/11/21	003-8300-200.0214	TELEPHONE	0.00	10.00	140206
	02192021	service 01/12-02/11/21	003-8330-200.0214	TELEPHONE	0.00	10.00	140206
	02192021	service 01/12-02/11/21	001-6055-200.0214	TELEPHONE LANDLINE	0.00	39.93	140206
	02192021	service 01/12-02/11/21	001-8500-200.0214	TELEPHONE	0.00	59.50	140206
	02192021	service 01/12-02/11/21	001-6045-310.0616	PAGERS/AIR CARDS	0.00	132.06	140206
					0.00	1,165.67	
<b>01187 ATC GROUP SERVICES LLC</b>							
	2327251	professional services	048-8315-200.0210	ENT ALY O&M	0.00	7,318.82	140207
	2329893	professional services	048-8315-200.0210	ENT ALY O&M	0.00	1,665.60	140208
					0.00	8,984.42	
<b>23018 AUBUCHON HARDWARE</b>							
	498423A	tape,weatherstrip,signs	002-8200-320.0727	BLDG & GROUNDS MAINT	0.00	10.24	140209
	498423A	tape,weatherstrip,signs	002-8200-320.0750	MAIN LINE MAINT	0.00	18.60	140209
	498537	fasteners,braces,oil	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	18.49	140209
	498570	rollers,covers,tray	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	35.60	140209
	498591	ice melt	001-8050-350.1066	SUPPLIES - SNO	0.00	91.74	140209

By check number for check acct 01(GENERAL FUND) and check dates 03/24/21 thru 03/24/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
					0.00	174.67	
01209	AVENU INSIGHTS & ANALYTICS						
	B-023143	image to film Jan 21	001-5070-220.0417	RECORDING OF RECORDS	0.00	20.95	140210
02144	BERGERON PROTECTIVE CLOTHING LLC						
	225996	boots, freight	001-6040-340.0941	EQUIPMENT - SAFETY	0.00	470.11	140211
03087	CAPITOL STEEL & SUPPLY CO						
	075612	alloy wear bars	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	266.60	140212
03043	CASELLA WASTE MGT INC						
	2516266	trash removal	001-7020-200.0213	RUBBISH REMOVAL	0.00	375.89	140213
	2516266	trash removal	001-8050-200.0213	RUBBISH REMOVAL	0.00	330.83	140213
	2516266	trash removal	001-6043-200.0213	RUBBISH REMOVAL	0.00	217.85	140213
	2516266	trash removal	001-7035-200.0213	RUBBISH REMOVAL	0.00	304.39	140213
					0.00	1,228.96	
03031	CHARLEBOIS TRUCK PARTS INC						
	IT20264	hose, swivel	003-8300-320.0752	MAIN LINE MAINT VACCON	0.00	304.64	140214
04071	DEAD RIVER CO						
	030221	fuel oil, lic fee, fuel tax	001-8050-330.0829	FUEL OIL - GARAGE	0.00	539.57	140215
	030221	fuel oil, lic fee, fuel tax	002-8200-330.0829	FUEL OIL - GARAGE	0.00	227.42	140215
	030221	fuel oil, lic fee, fuel tax	003-8330-330.0825	FUEL OIL	0.00	1,585.49	140215
	030221	fuel oil, lic fee, fuel tax	003-8300-330.0829	FUEL OIL	0.00	478.50	140215
	030821	fuel oil, lic fee, fuel tax	001-8050-330.0829	FUEL OIL - GARAGE	0.00	633.19	140215
	030821	fuel oil, lic fee, fuel tax	002-8200-330.0829	FUEL OIL - GARAGE	0.00	313.89	140215
	030821	fuel oil, lic fee, fuel tax	003-8330-330.0825	FUEL OIL	0.00	513.64	140215
	77158	fuel oil, lic fee, fuel tax	001-6043-330.0833	FUEL OIL	0.00	1,392.00	140215
					0.00	5,683.70	
04095	DUFRESNE GROUP						
	15280	engineering services	002-1000-190.0410	CONSTRUCTION IN PROGRESS	0.00	285.00	140216
	15339	engineering services	002-1000-190.0411	CIP-MAPLE/MERCHANT PROJ	0.00	2,750.00	140216
	15339	engineering services	003-1000-190.0411	CIP-MAPLE/MERCHANT PROJ	0.00	2,750.00	140216
	15341	engineering services	002-8200-350.1054	WTR ASSET MGMT GRANT	0.00	5,000.00	140216
					0.00	10,785.00	
05084	EAGLE POINT GUN/T J MORRIS & SONS						
	144109	ammo cartridges	001-6050-340.0942	AMMUNITION	0.00	5,018.09	140217
05059	ENDYNE INC						
	364384	lab services	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	175.00	140218
	364613	lab services	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	80.00	140218

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Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	364655	lab services	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	188.30	140218
					0.00	443.30	
05030	ESMI OF NEW YORK LLC						
	380287	sludge disposal	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	5,123.88	140219
05007	EVERETT J PRESCOTT INC						
	5830005	meters,gaskets	002-8200-320.0753	METER MAINT	0.00	4,420.79	140220
06009	F W WEBB CO						
	70221940	heaters, freight	003-8330-320.0740	EQUIPMENT MAINT	0.00	1,219.75	140221
	70800695	ells, cplgs, caps, solv	002-8422-500.1401	2.5M-POTASSIUM PERM FEED	0.00	333.71	140221
	7745042	pipe	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	183.14	140221
					0.00	1,736.60	
06064	FINAL CONNECTION THE						
	372003	consultant services,suppo	001-6050-210.0312	OFFICE MACHINE MAINT	0.00	341.25	140222
	372003	consultant services,suppo	001-6055-210.0312	OFFICE MACHINE MAINT	0.00	113.75	140222
	372102	remote support	001-6050-210.0312	OFFICE MACHINE MAINT	0.00	105.00	140222
	372102	remote support	001-6055-210.0312	OFFICE MACHINE MAINT	0.00	35.00	140222
	372115	maint agreement	001-6050-210.0312	OFFICE MACHINE MAINT	0.00	900.00	140222
	372115	maint agreement	001-6055-210.0312	OFFICE MACHINE MAINT	0.00	300.00	140222
					0.00	1,795.00	
06070	FIRST NATIONAL BANK OMAHA						
	030421	phone screen	003-8300-200.0214	TELEPHONE	0.00	149.99	140223
07181	GRANITE SPECIALTIES						
	031521	nameplate, freight	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	75.60	140224
07108	GREEN JOSEPHINE & FROLICH THOMAS						
	02000060000	prop tax overpayment	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	16.67	140225
07006	GREEN MT POWER CORP						
	049710-0221	E Cobble Hill Rd water ps	002-8200-200.0205	ELECTRICITY-FIRE DISTRICT	0.00	317.23	140226
	10586-0221	Nelson St prv	002-8200-200.0203	ELECTRICITY-NELSON PV	0.00	395.04	140226
	149710-0221	RT 302 prv	002-8200-200.0212	ELECTRICITY - RT 302 POLE	0.00	24.29	140226
	20586-0121	N Main St/Maple Ave light	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	108.55	140226
	30586-0121	Maple Ave/Summer St lgt	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	61.97	140226
	40586-0221	Main St lights	001-6060-200.0210	ELECTRICITY	0.00	441.02	140226
	57951-0121	Hill St/Washington St lgt	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	107.76	140226
	60586-0121	Summer/Elm St light	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	64.68	140226
	63423-0221	Currier Park panel	001-8040-200.0210	ELECTRICITY CURRIER/DENTE	0.00	20.29	140226
	72080-0221	S Main St/Parkside Terr	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	74.94	140226
	741810-0221	164 Reservoir Rd WTP	002-8220-200.0210	ELECTRICITY	0.00	6,636.88	140226
					0.00	8,252.65	
08904	GREERS DRYCLEANING						
	022821	uniform cleaning	001-6040-340.0945	DRY CLEANING	0.00	12.40	140228

By check number for check acct 01(GENERAL FUND) and check dates 03/24/21 thru 03/24/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	022821	uniform cleaning	001-6050-340.0945	DRY CLEANING	0.00	229.92	140228
					0.00	242.32	
09021 IRVING ENERGY							
	235095	propane	001-7035-330.0836	BOTTLED GAS	0.00	412.51	140229
	240567	propane	001-7035-330.0836	BOTTLED GAS	0.00	165.66	140229
	254969	propane	002-8220-330.0836	BOTTLED GAS	0.00	2,076.31	140229
	300029	propane	001-7020-330.0836	BOTTLED GAS	0.00	336.91	140229
	300738	propane	001-7030-330.0836	BOTTLED GAS	0.00	403.32	140229
	301509	propane	001-7030-330.0836	BOTTLED GAS	0.00	184.73	140229
	302072	propane	001-7030-330.0836	BOTTLED GAS	0.00	250.47	140229
	428130	propane	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	13.15	140229
	742376	propane	001-7030-330.0836	BOTTLED GAS	0.00	81.00	140229
					0.00	3,924.06	
12009 LOWELL MCLEODS INC							
	S64036	nuts	003-8330-320.0740	EQUIPMENT MAINT	0.00	16.32	140231
	S64356	steel	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	45.00	140231
	S64366	steel	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	25.30	140231
					0.00	86.62	
13061 MAINE OXY							
	32248102	propane,delivery	001-7030-350.1053	SUPPLIES/EQUIPMENT	0.00	295.54	140232
13031 MARTIN PENNY OR CITY OF BARRE							
	02196	water overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	16.98	140233
13207 MASI CHRISTOPHER J							
	123003380000	prop tax overpayment	001-4005-405.4005	GENERAL TAXES	0.00	50.08	140234
13189 MILES SUPPLY INC							
	0146483-01	trash bags	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	163.60	140235
	0146517-01	hard hats	001-8050-340.0941	EQUIPMENT - SAFETY	0.00	52.68	140235
					0.00	216.28	
13210 MVP HEALTH CARE INC							
	14922870	prem 4/1-4/30/21	001-2000-240.0008	HEALTH PAYABLE	0.00	6,639.98	140236
	14922870	prem 4/1-4/30/21	001-9020-110.0151	HEALTH INSURANCE	0.00	76,642.60	140236
	14922870	prem 4/1-4/30/21	002-8200-110.0151	BLUE CROSS/BLUE SHIELD	0.00	2,892.26	140236
	14922870	prem 4/1-4/30/21	002-8220-110.0151	BLUE CROSS/BLUE SHIELD	0.00	2,865.87	140236
	14922870	prem 4/1-4/30/21	003-8300-110.0151	BLUE CROSS/BLUE SHIELD	0.00	3,015.47	140236
	14922870	prem 4/1-4/30/21	003-8330-110.0151	BLUE CROSS/BLUE SHIELD	0.00	3,561.85	140236
					0.00	95,618.03	
14016 NELSON ACE HARDWARE							
	250673	keys cut	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	6.79	140237

By check number for check acct 01(GENERAL FUND) and check dates 03/24/21 thru 03/24/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
<b>14134 NORTHEAST DELTA DENTAL</b>							
	040121	prem 4/1-4/30/21	001-9020-110.0153	DENTAL INSURANCE	0.00	2,692.90	140238
	040121	prem 4/1-4/30/21	001-9020-110.0153	DENTAL INSURANCE	0.00	34.33	140238
	040121	prem 4/1-4/30/21	002-8200-110.0153	DENTAL INS	0.00	122.94	140238
	040121	prem 4/1-4/30/21	002-8220-110.0153	DENTAL INS	0.00	76.10	140238
	040121	prem 4/1-4/30/21	003-8300-110.0153	DENTAL INSURANCE	0.00	122.94	140238
	040121	prem 4/1-4/30/21	003-8330-110.0153	DENTAL INSURANCE	0.00	110.43	140238
	040121	prem 4/1-4/30/21	001-2000-240.0018	DENTAL PAYABLE	0.00	2,669.24	140238
					0.00	5,828.88	
<b>14121 NORTHFIELD AUTO SUPPLY</b>							
	013121	silicone,gauge,wire,wash	001-6040-320.0720	CAR/TRUCK MAINT	0.00	272.89	140239
	333402	wheel charger	001-8050-350.1061	SUPPLIES - GARAGE	0.00	179.00	140239
	333812	switch,conn,beams	001-8050-320.0743	TRUCK MAINT - STS	0.00	34.09	140239
	333947	oil filter,oil	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	43.27	140239
	333952	boxed minis	001-8050-320.0743	TRUCK MAINT - STS	0.00	18.40	140239
	334024	stoplight switch	003-8300-320.0743	TRUCK MAINT	0.00	14.00	140239
	334045	socket,wire,fuse holder	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	39.15	140239
	334068	switch,terminals,wire	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	46.60	140239
	334096	plug	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	4.79	140239
	334186	socket,plug	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	30.48	140239
	334342	hyd fluid	003-8300-320.0752	MAIN LINE MAINT VACCON	0.00	51.64	140239
	334481	hyd fluid	003-8300-320.0752	MAIN LINE MAINT VACCON	0.00	84.82	140239
	334503	air condition fan,tension	001-8050-320.0743	TRUCK MAINT - STS	0.00	150.71	140239
					0.00	969.84	
<b>14055 NORWAY &amp; SONS INC</b>							
	16083	labor,wire	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	152.93	140241
<b>14164 NOVUS MORRISON SOLAR LLC</b>							
	184	est monthly output	001-6043-200.0212	CITY HALL BM SOLAR PROJ	0.00	611.44	140242
	184	est monthly output	001-7020-200.0212	AUD BM SOLAR PROJECT	0.00	1,454.27	140242
	184	est monthly output	001-7030-200.0212	BOR BM SOLAR PROJECT	0.00	2,182.00	140242
	184	est monthly output	001-7035-200.0212	PSB BM SOLAR PROJECT	0.00	1,377.53	140242
	184	est monthly output	003-8330-200.0212	WWTP BM SOLAR PROJ	0.00	6,363.76	140242
					0.00	11,989.00	
<b>15020 O'REILLY AUTOMOTIVE INC</b>							
	219783	roll pin asst	001-8050-350.1061	SUPPLIES - GARAGE	0.00	10.99	140243
<b>15058 OTIS ELEVATOR CO</b>							
	298125	maint service 4/1-4/30/21	001-7020-320.0729	ANNEX MAINT	0.00	188.08	140244
	323135	maint service 4/1-4/30/21	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	370.16	140244
	323326	maint service 4/1-4/30/21	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	291.06	140244
					0.00	849.30	
<b>16005 PETE'S EQUIPMENT SALES &amp; RENTALS I</b>							
	022989	tires	001-8050-320.0743	TRUCK MAINT - STS	0.00	1,053.52	140245

By check number for check acct 01(GENERAL FUND) and check dates 03/24/21 thru 03/24/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
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16301	PUTNEY'S GARAGE						
	022421	tow vehicles-Winter ban	001-6045-220.0410	TOWING FEES	0.00	690.00	140246
17002	QUILL CORP						
	15276864	tab inserts,binders	001-5040-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	186.00	140247
18044	RANDOM RESCUE LLC						
	022821	services Dec 20-Feb 21	001-6020-120.0173	PROF SERVICES/FEES	0.00	100.00	140248
18042	RECORDERS CHARTS AND PENS LLC						
	119092	circular charts,freight	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	106.42	140249
19150	SHERWIN WILLIAMS CO						
	7981-7	paint	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	266.63	140250
19032	SOUP N GREENS						
	031621	lockup meals	001-6050-230.0511	LOCK-UP MEALS	0.00	45.90	140251
19180	SPILLANE LOWELL T & SHELLEY C OR C						
	109504250000	prop tax overpayment	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	1,632.06	140252
19160	SWISH WHITE RIVER						
	W425325	towels,freight	001-8020-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	61.00	140253
19137	TAFT RIKK						
	031121	reimb testing fee	002-8220-130.0180	TRAINING/DEVELOPMENT	0.00	102.00	140254
20036	TMDE CALIBRATION LABS INC						
	41241	calibrations,freight	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	591.00	140255
20005	TOWN OF BARRE POLICE DEPT						
	031521	hotel detail 3/11/21	048-7000-320.0763	SoV BGS OUTSIDE PD FEES	0.00	230.35	140256
20079	TUCKER RANDALL						
	021521	uniform pants	001-6050-340.0940	CLOTHING	0.00	63.99	140257
20020	TWOMBLY OLIVER L						
	031021	tax sale 7 Thurston Pl	002-2000-200.0210	ACCOUNTS PAYABLE	0.00	159.14	140258
	031121	tax sale 68 Lewis St	001-2000-200.0210	ACCOUNTS PAYABLE	0.00	664.40	140258
					-----	0.00	823.54
21002	UNIFIRST CORP						
	3633	uniform rental	002-8220-340.0940	CLOTHING	0.00	66.99	140259
	3635	uniform rental	001-8050-320.0743	TRUCK MAINT - STS	0.00	69.00	140259
	3635	uniform rental	001-8050-340.0940	CLOTHING	0.00	214.47	140259
	3635	uniform rental	002-8200-340.0940	CLOTHING	0.00	90.87	140259
	3635	uniform rental	003-8300-340.0940	CLOTHING	0.00	56.99	140259

By check number for check acct 01(GENERAL FUND) and check dates 03/24/21 thru 03/24/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	3636	uniform rental	001-7020-340.0940	CLOTHING	0.00	56.32	140259
	3636	uniform rental	001-7030-340.0940	CLOTHING	0.00	50.92	140259
	3636	uniform rental	001-7035-340.0940	CLOTHING	0.00	21.72	140259
	3636	uniform rental	001-7015-340.0940	CLOTHING	0.00	10.58	140259
	3636	uniform rental	001-8500-340.0940	CLOTHING	0.00	21.02	140259
	3637	uniform rental	003-8300-340.0940	CLOTHING	0.00	31.20	140259
	3637	uniform rental	003-8330-320.0743	TRUCK MAINT	0.00	10.60	140259
	3637	uniform rental	003-8330-340.0940	CLOTHING	0.00	58.64	140259
					-----		
					0.00	759.32	
21017 UNUM LIFE INS CO OF AMERICA							
	031921	prem 4/1-4/30/21	001-9020-110.0152	LIFE INSURANCE	0.00	42.05	140261
	031921	prem 4/1-4/30/21	001-9020-110.0152	LIFE INSURANCE	0.00	3,288.37	140261
	031921	prem 4/1-4/30/21	002-8200-110.0152	LIFE INS	0.00	149.89	140261
	031921	prem 4/1-4/30/21	002-8220-110.0152	LIFE INS	0.00	144.76	140261
	031921	prem 4/1-4/30/21	003-8300-110.0152	LIFE INSURANCE	0.00	151.85	140261
	031921	prem 4/1-4/30/21	003-8330-110.0152	LIFE INSURANCE	0.00	185.73	140261
	031921	prem 4/1-4/30/21	001-2000-240.0017	LIFE PAYABLE	0.00	1,886.24	140261
					-----		
					0.00	5,848.89	
22116 VANDERHOOF STEVE & SUSAN OR CITY O							
	02278	water overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	2.00	140262
	02278A	prop tax overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	215.85	140263
					-----		
					0.00	217.85	
22163 VRWA							
	1895390147CC	registration-J Maloney	003-8330-130.0180	TRAINING/DEVELOPMENT	0.00	18.00	140264
	189739216CD8	registration-J Maloney	003-8330-130.0180	TRAINING/DEVELOPMENT	0.00	18.00	140264
	19184181DDCF	registration-J Kosakowski	002-8220-130.0180	TRAINING/DEVELOPMENT	0.00	24.00	140264
					-----		
					0.00	60.00	
22019 VT AGY OF TRANSPORTATION							
	022821	Quarry St project	050-5800-360.1165	2018 1.15 MIL BOND EXP	0.00	90.44	140265
23000 WARM LLC							
	7718	spray foam,paint	050-5830-340.1160	2020 \$1.7M BOND EXP CH	0.00	3,160.00	140266
23450 WHITE + BURKE REAL ESTATE ADVISORS							
	13750	professional services	050-5830-360.1161	2020 \$1.7M BOND EXP DPW I	0.00	781.20	140267
25001 YIPES! CORP OF CENTRAL VERMONT INC							
	20646	digitizing fee	001-6050-340.0940	CLOTHING	0.00	35.00	140268



03/19/21  
03:29 pm

City of Barre Accounts Payable  
Warrant/Invoice Report # 21-38

By check number for check acct 01 (GENERAL FUND) and check dates 03/24/21 thru 03/24/21

Vendor	PO	Invoice	Invoice	Account	Account	PO	Invoice	
	Number	Number	Description	Number	Description	Amount	Amount	Check

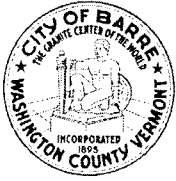
Report Total

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201,098.81  
=====

To the Treasurer of City of Barre, We Hereby certify  
that there is due to the several persons whose names are  
listed hereon the sum against each name and that there  
are good and sufficient vouchers supporting the payments  
aggregating \$ \*\*\*201,098.81  
Let this be your order for the payments of these amounts.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





# *City of Barre, Vermont*

*"Granite Center of the World"*

Steven E. Mackenzie, P.E.  
City Manager

6 N. Main St., Suite 2  
Barre, VT 05641  
Telephone (802) 476-0240  
FAX (802) 476-0264  
[manager@barrecity.org](mailto:manager@barrecity.org)

## MEMO

**TO: City Council**  
**FR: The Manager**  
**DATE: 03/17/21**  
**SUBJECT: Briefing Memo re: 03-23-21 Consent Agenda Item 3.D**  
**Authorization of East Montpelier Parcel Bid Process**

Councilors:

I have completed the research and preparation of the Bid Packet for the East Montpelier Parcel Sale. As requested by Council, I am forwarding these Bid Documents for your review and authorization to initiate the Bid Process. I am forwarding this in advance of this Friday's Council Packet for your review convenience. However, I will also include in the Friday Packet as well.

The Bid Packet includes:

1. Bid Form with Terms & Conditions
2. Bid Packet Exhibits:
  - a. Neighborhood Location map
  - b. CAI Property Map

The Public Solicitation background materials to support the Bid Process are:

1. Bid Packet Placement on City Web-Site
2. Block Adds:
  - a. (See sample) (Times Argus, Washington World) \*
  - b. Newspaper Placements: 4X @ \$120 per placement (\$960+/-)
  - c. Facebook/Front Porch Forum (\$???)
3. Abutter Solicitation Letter
4. Abutter Location Map
5. Abutter List

With Council Authorization on March 23, the Bid Period will commence on Friday, March 26<sup>th</sup> and run for 45 days through Monday, May 10, 2021

**CITY OF BARRE  
REQUEST FOR BIDS**

**EAST MONTPELIER  
UNDEVELOPED PROPERTY PARCEL  
53 Acres**

The City of Barre is soliciting **Sealed Bids** for the purchase of a City owned parcel in the Town of East Montpelier off Rte. 2.

**Parcel ID:** 10-020.000  
**Tax Map Number:** 12-01-20.000

Property sold "As Is".  
Minimum Bid of \$75,000

Property is available for inspection  
By prospective bidders.

**Bids Due** at the City Manager's Office:  
**Monday, May 10, 2021 at 11:00 a.m.**

Interested bidders may obtain additional information,  
Bid Form, and Bid Terms by contacting:

City Manager's Office  
6 No. Main Street, Suite 2  
Barre, Vermont 05641

Email: [ExecAssit@barrecity.org](mailto:ExecAssit@barrecity.org)  
phone: 476-0241

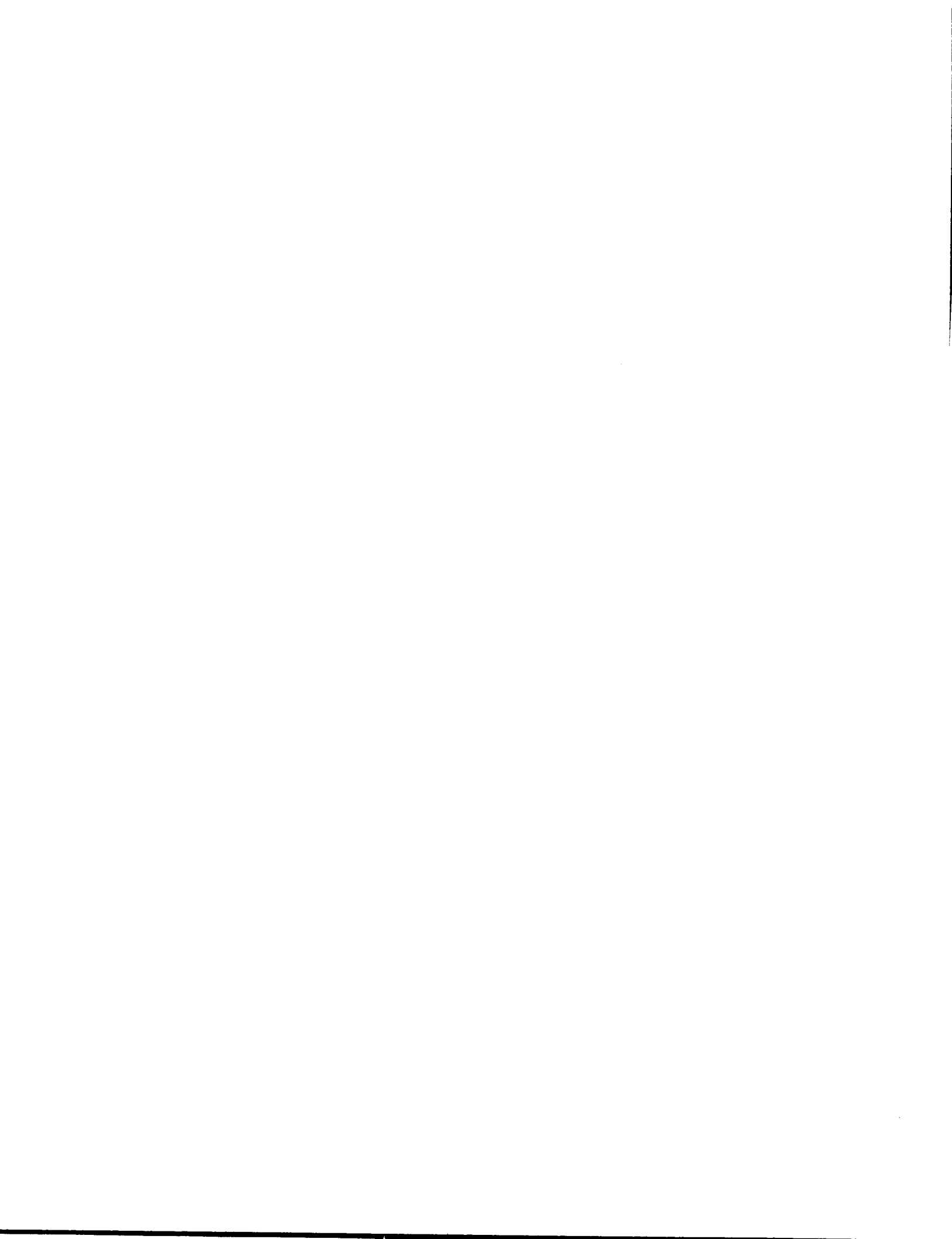
**City of Barre, Vermont  
6 N Main Street  
Barre VT 05641  
Submittal of Bid for Sale of City-Owned Land**

**Location:**  
US Route 2, East Montpelier, Washington County, Vermont  
53 Acre Parcel  
(See attached location Exhibits)

**Parcel ID: 10-020.000  
Tax Map Number: 12-01-20.000**

**Minimum bid: \$75,000**

<b>Bidder Name: (Please Print Name)</b>	
<b>Bidder Phone Number:</b>	
<b>Mailing Address:</b>	
<b>Bid Price (In Numbers)</b>	
<b>Acceptance of Terms</b>	I have reviewed and accept the terms of the attached Conditions of Sale of the bid. In addition, I have reviewed and understand the description of the lands, conditions of sale and instructions provided by the City of Barre. Furthermore, I understand that my certified bid check equal to 10% of the bid price will be forfeited to the City if I fail to complete the sale within 45 days from the date of the bid opening unless a later date is authorized by the City of Barre.
<b>Bid Price (In Words)</b>	
<b>Bidder's Signature</b>	



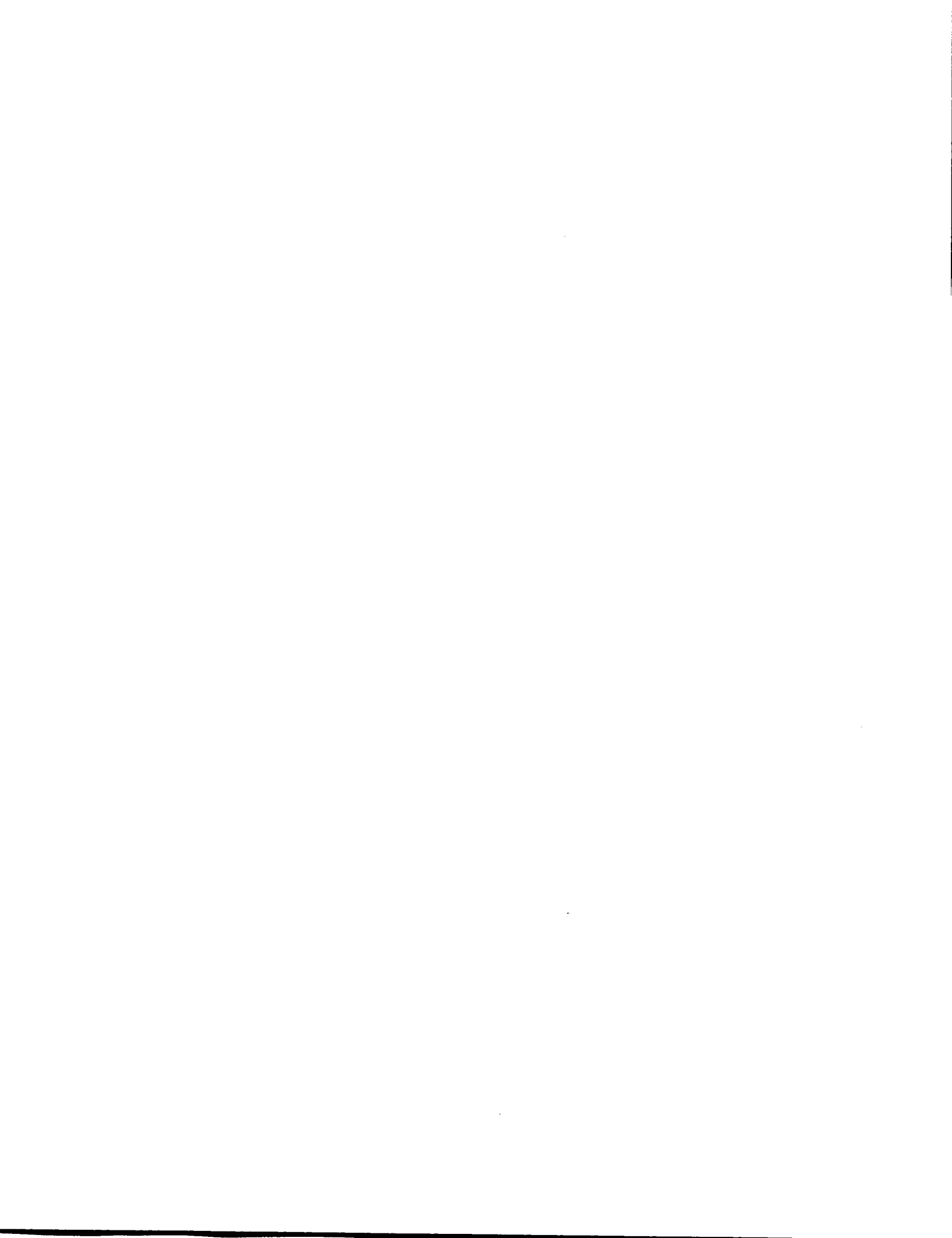
## Conditions of Sale of City-Owned Properties

The following conditions of sale apply to all properties being sold by the City of Barre:

1. An **Appraisal Report**, dated December 28, 2020, has been prepared by **Martin Appraisal Services, Inc.** A digital copy of this report is available upon request to the City Manager's Office; 476-0241 or by email at [manager@barrecity.org](mailto:manager@barrecity.org).
2. The Property is sold "As-is". The City does not guarantee any conditions of the property and the suitability for any development including, but not limited to, the following possible conditions:
  - Floodplains
  - Soil type or suitability
  - Suitability for septic system
  - Suitability for wells
  - Availability of sanitary connections
  - Availability of water connections
  - Wetlands
  - Steep slopes
  - Driveway access
  - Zoning
3. The Buyer is responsible for all local, state, and federal permits and/or approvals required for development or other proposed uses of the property. The City does not guarantee the Buyer of any required permits or approvals.
4. All sale transactions must be completed within 45 days from the date of the bid opening, unless the City of Barre (on a case-by-case basis) grants an extension due to unforeseen circumstances. The required certified bid check equal to 10% of the bid price will be forfeited to the City if the buyer fails to complete the sale by this date.
5. No contingencies are acceptable as part of the bid. Buyers are advised to complete all research and analysis before the bids are due.
6. A quit claim deed will be provided for all properties.

## Instructions for Submitting Bids for City-Owned Properties

1. All bids must be submitted on the bid form supplied by the City.
2. A separate sealed bid must be submitted for each parcel if the buyer is submitting more than one bid.
3. A certified check equal to 10% of the bid amount must be submitted with each bid. A separate certified check should be submitted for each parcel if the buyer is submitting more than one bid. Checks should be made payable to "City of Barre".
4. Sealed bids must be received by the City Manager's office by the Date and Time as per the Published Bid Notice. Bids received will be opened and verified for administrative completeness; an Award Recommendation will be made by the City Manager to the City Council at a regularly scheduled Council meeting as soon as possible thereafter. All Bidders will be notified in advance of the Council Meeting Date.



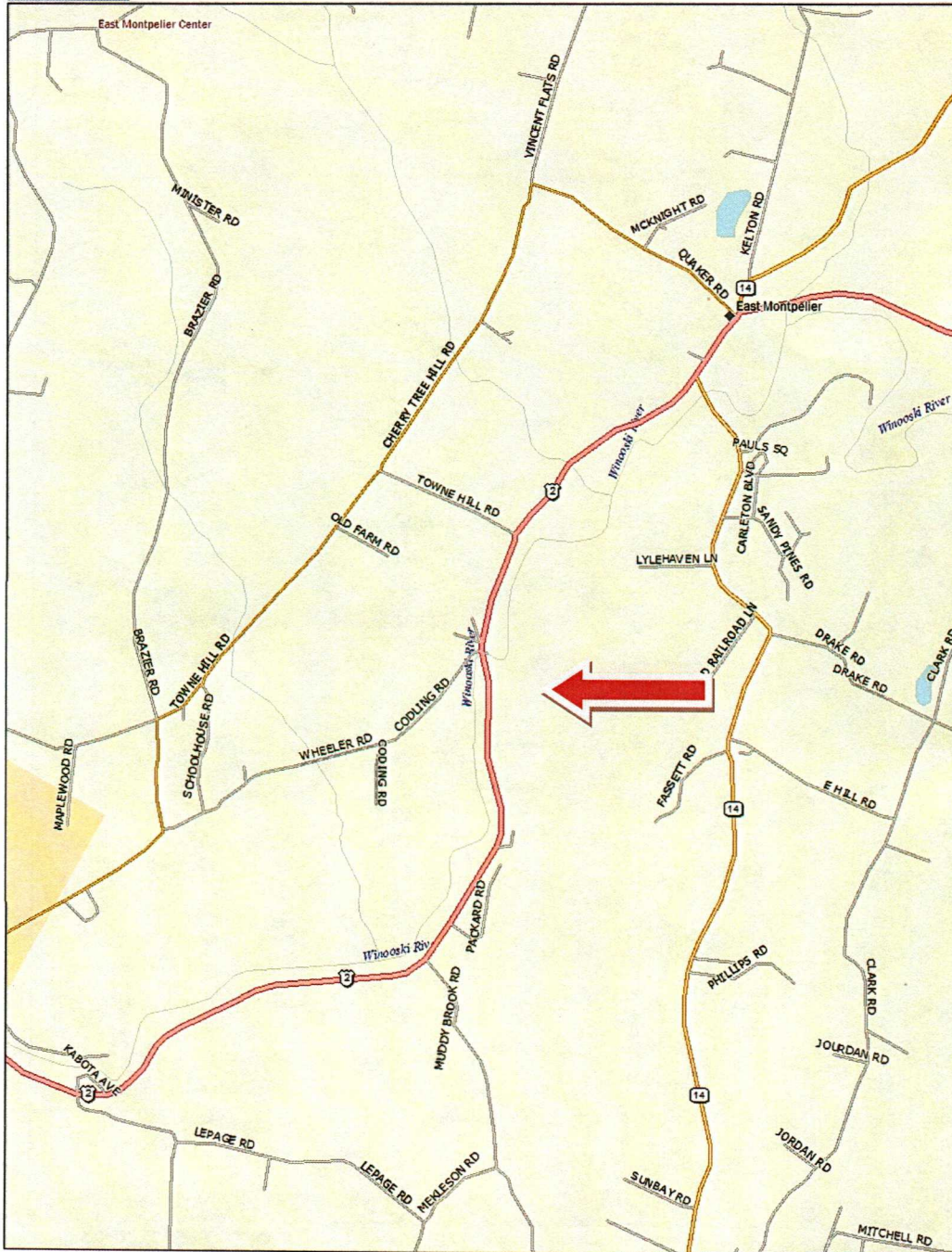


5. The City of Barre reserves the right to reject any and all bids and to accept the bid deemed to be in the best interest of the City of Barre.
6. Failure to comply with the above instructions may result in a bid(s) being rejected.

# NEIGHBORHOOD MAP

DeLORME

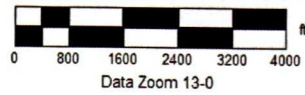
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www.delorme.com

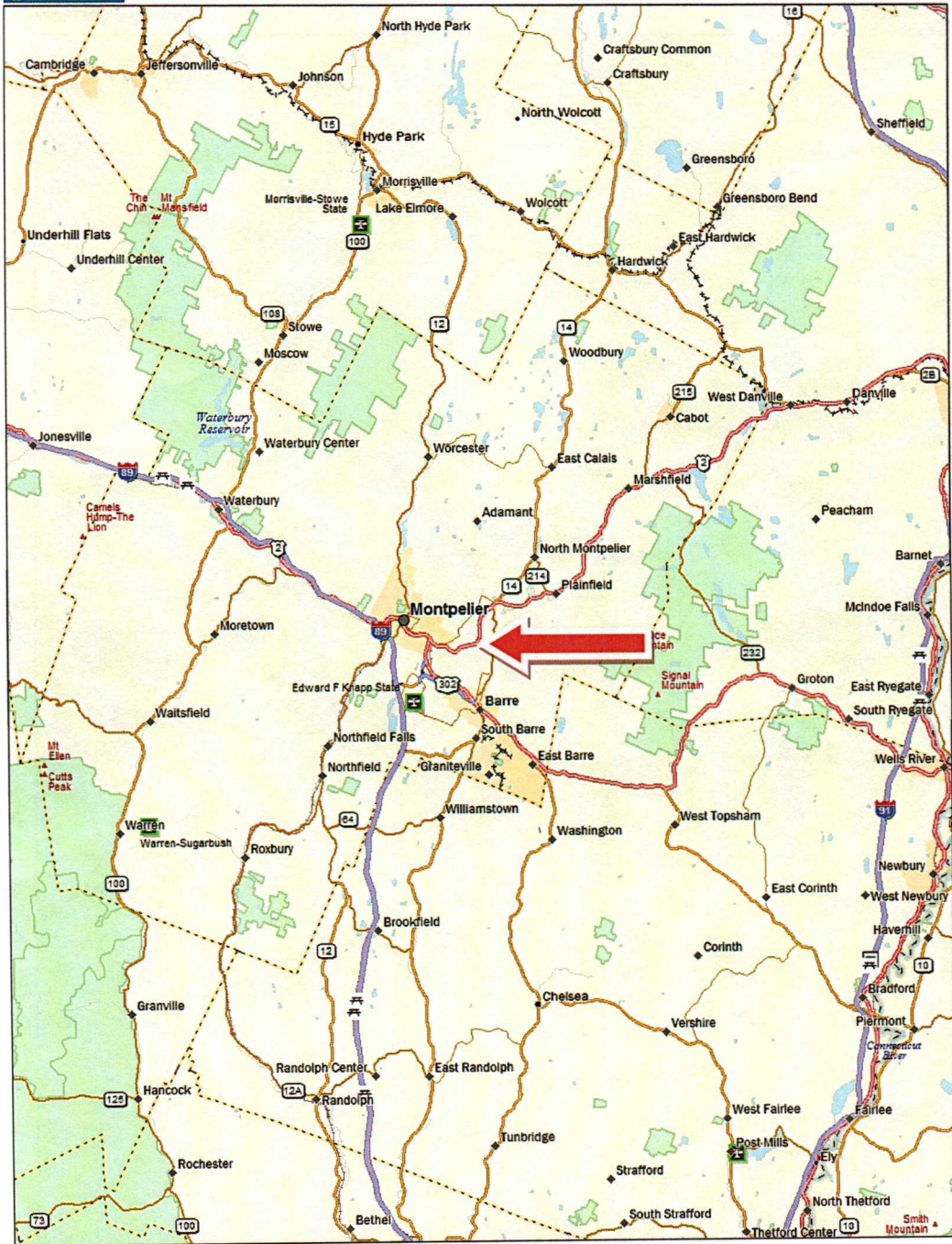




# REGIONAL MAP

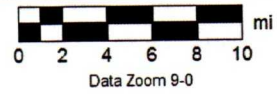
DE LORME

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www.delorme.com

MN (14.2° W)







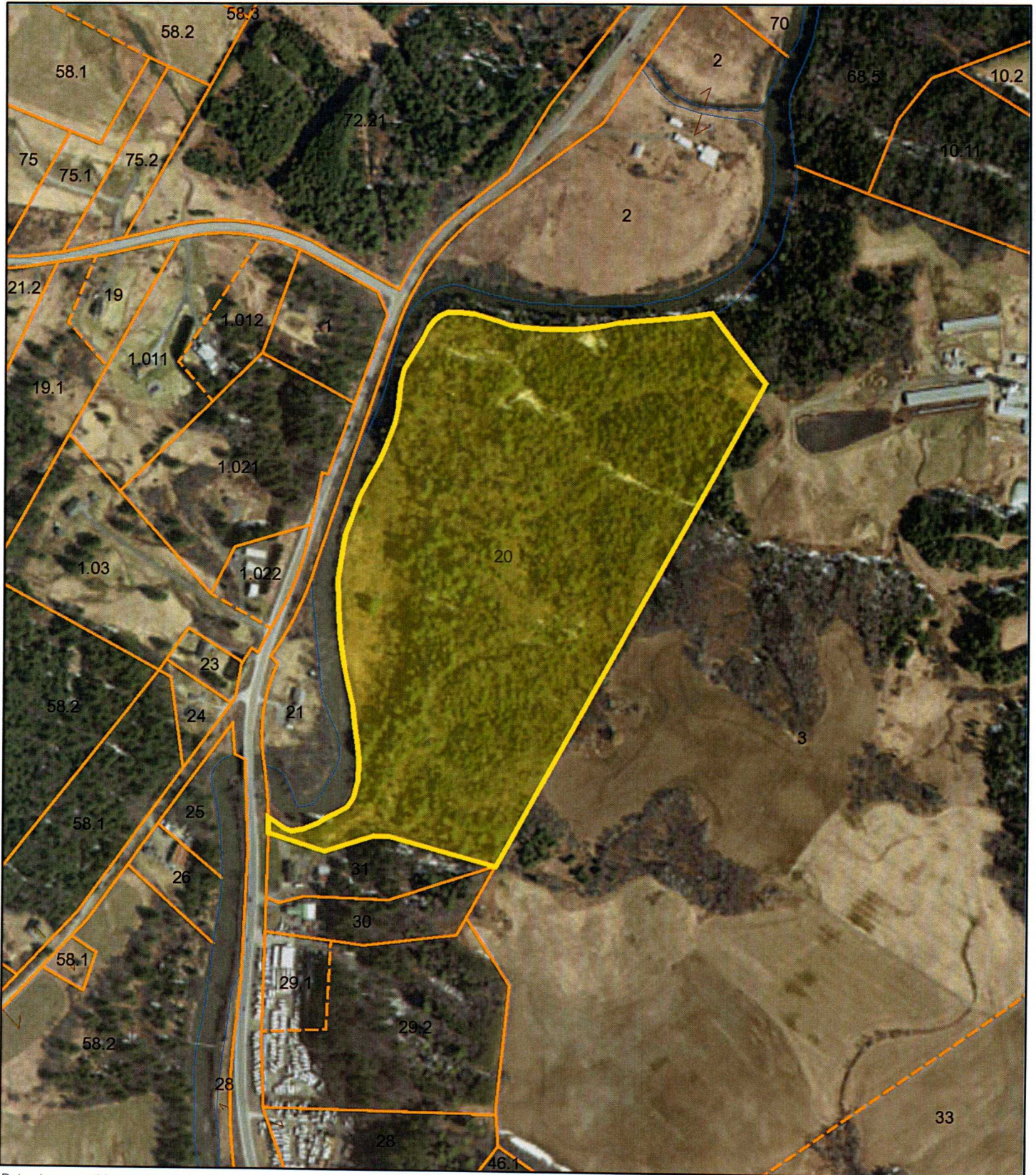
# City Property E Mtplr

East Montpelier, VT

1 inch = 539 Feet



October 28, 2020



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.





# *City of Barre, Vermont*

*"Granite Center of the World"*

Steven E. Mackenzie, P.E.  
City Manager

6 N. Main St., Suite 2  
Barre, VT 05641  
Telephone (802) 476-0240  
FAX (802) 476-0264  
[manager@barrecity.org](mailto:manager@barrecity.org)

March 26, 2021

Addressee  
Address  
East Montpelier, VT 05651

**SUBJECT: Notice of Property Sale and Request for Bids**

Dear \_\_\_\_\_:

The City of Barre is offering for sale a 53-acre parcel of undeveloped land it owns off of Rte. 2 in East Montpelier. Our records research shows you as an abutter to this parcel, which is identified as:

**Parcel ID: 10-020.000**  
**Tax Map Number: 12-01-20.000**

Enclosed is a location Map, and Bid Notice. Bids are due as indicated in the attached Bid Notice.

We forward this letter in the event this property is of interest to you and you wish to submit a Bid.

Very Truly Yours.

Steven E. Mackenzie, P.E.  
City Manager





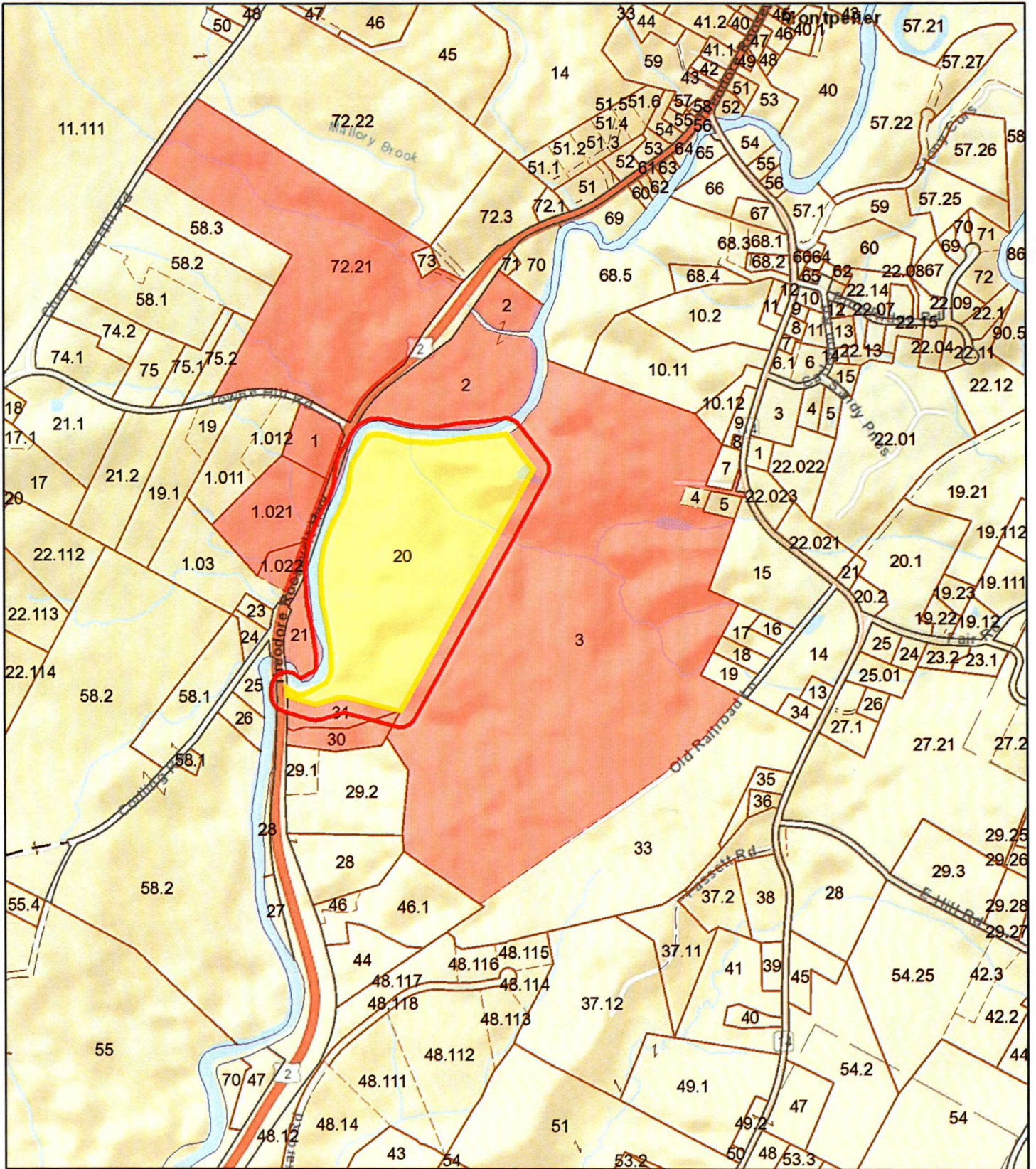
# Abutters E Mpl City prop

East Montpelier, VT

1 inch = 1079 Feet



March 15, 2021



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.





# 125 foot Abutters List Report

East Montpelier, VT  
March 15, 2021

## Subject Property:

Parcel Number: 12-01-20.000  
CAMA Number: 12-01-20.000  
Property Address: 0 US RTE 2

Mailing Address: BARRE CITY OF  
CITY HALL  
BARRE, VT 05641

## Abutters:

Parcel Number: 12-01-01.000  
CAMA Number: 12-01-01.000  
Property Address: 3310 TOWNE HILL RD

Mailing Address: LANE DANIEL W LANE HOLLY E  
3310 TOWNE HILL RD  
EAST MONTPELIER, VT 05651

Parcel Number: 12-01-01.021  
CAMA Number: 12-01-01.021  
Property Address: 1731 US RTE 2

Mailing Address: LAQUERRE JR LAWRENCE L  
LAQUERRE ROSALIE F  
1076 JUNCTION RD  
BERLIN, VT 05602

Parcel Number: 12-01-01.022  
CAMA Number: 12-01-01.022  
Property Address: 1733 US RTE 2

Mailing Address: MICHAELS JUSTIN GILMOUR MICHELLE  
1733 US RTE 2  
EAST MONTPELIER, VT 05651

Parcel Number: 12-01-01.022  
CAMA Number: 12-01-01.022  
Property Address: 1731 US RTE 2

Mailing Address: NEWLAND ERIC  
P.O. BOX 44  
EAST MONTPELIER, VT 05651

Parcel Number: 12-01-01.022  
CAMA Number: 12-01-01.022  
Property Address: 1733 US RTE 2

Mailing Address: MICHAELS JUSTIN GILMOUR MICHELLE  
1733 US RTE 2  
EAST MONTPELIER, VT 05651

Parcel Number: 12-01-01.022  
CAMA Number: 12-01-01.022  
Property Address: 1731 US RTE 2

Mailing Address: NEWLAND ERIC  
P.O. BOX 44  
EAST MONTPELIER, VT 05651

Parcel Number: 12-01-02.000  
CAMA Number: 12-01-02.000  
Property Address: 2188 US RTE 2

Mailing Address: PARKER THERESA W  
2188 US RTE 2  
EAST MONTPELIER, VT 05651

Parcel Number: 12-01-03.000  
CAMA Number: 12-01-03.000  
Property Address: 141 LYLEHAVEN RD

Mailing Address: FAIRMONT DAIRY LLC  
141 LYLEHAVEN RD  
EAST MONTPELIER, VT 05651

Parcel Number: 12-01-21.000  
CAMA Number: 12-01-21.000  
Property Address: 1678 US RTE 2

Mailing Address: MORRISON CHRISTOPHER A  
MORRISON PATTI  
1678 US RTE 2  
EAST MONTPELIER, VT 05651

Parcel Number: 12-01-30.000  
CAMA Number: 12-01-30.000  
Property Address: 1528 US RTE 2

Mailing Address: R & J EAST MONTPELIER LLC  
P. O. BOX 1501  
MONTPELIER, VT 05601



www.cai-tech.com

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# 125 foot Abutters List Report

East Montpelier, VT  
March 15, 2021

Parcel Number: 12-01-31.000  
CAMA Number: 12-01-31.000  
Property Address: 1548 US RTE 2

Mailing Address: COCHRAN JEFFREY B COCHRAN  
DEBRA L  
1548 US RTE 2  
EAST MONTPELIER, VT 05651

Parcel Number: 21-51-72.210  
CAMA Number: 21-51-72.210  
Property Address: 2419 US RTE 2

Mailing Address: MEKKELSEN GRACE I TRUSTEE  
MEKKELSEN JOHN E TRUSTEE  
PO BOX 129  
EAST MONTPELIER, VT 05651



[www.cai-tech.com](http://www.cai-tech.com)

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3/15/2021

Page 2 of 2

Abutters List Report - East Montpelier, VT



**City of Barre**  
**Chapter 12 - PLUMBING**  
**#2021-01**

The City Council of the City of Barre, Vermont will hold a first reading on Tuesday, March 23, 2021 at 7:45 P.M. by video conference to discuss the following revision to the Code of Ordinances, Chapter 3 - Plumbing, as follows:

The City Council of the City of Barre hereby ordains that the Code of Ordinances of the City of Barre, Vermont is hereby amended by revising Chapter 3 - Plumbing, to read as follows:

Note: **Bold/Underline indicates additions**  
**[brackets/Strikeout indicates deletions]**

**Chapter 12 -- PLUMBING\***

**Sec. 12-1. Purpose.**

The purpose of this chapter is to protect and improve the general health and welfare of the people of the city in the field of environmental sanitation, by adopting acceptable regulations controlling the installation **and limited operations** of plumbing systems in existing properties within the city.

**Sec. 12-2. Definitions.**

For the purposes of this chapter the following words shall have the meanings indicated unless their context clearly requires otherwise:

**APPRENTICE** means any person who is engaged in learning and assisting in the installation of plumbing and drainage under an apprenticeship program properly registered with the state apprenticeship council.

**JOURNEYMAN PLUMBER** means any person who customarily performs the work of installing plumbing and drainage under the direction of a master plumber or, not being a master plumber as herein defined, does plumbing repair work as a regular part time occupation.

**MASTER PLUMBER** means any person that, as a business, hires or employs a person or persons to do plumbing work, or without hiring any person, does that work as a principal business or as auxiliary to a principal business for his or its own account.

**PLUMBING** is the art of installing in buildings the pipes, fixtures and other apparatus for bringing in the water supply and removing liquid and water carried wastes.

**SPRINKLER SYSTEM is a configuration of interior piping connected to the municipal water system intended to suppress fire or flame in a building, subject to mandatory inspections including test flows of the water system.**

**Sec. 12-3. Adoption of codes and statutes by reference.**

The following codes, standards and statutes are hereby adopted by reference:

- (a) The "Building Officials and Code Administrators International Inc. (BOAC) National Plumbing Code 1990," adopted by the Vermont Department of Labor & Industry under 26 V.S.A. Section 2173.
- (b) The plumbing rules and regulations that may be adopted by the Department of Health for the state as authorized by 26 V.S.A. 2173. (Ord. Sec. 1992-1, 3/10/92)

**Sec. 12-4. Licenses required; registration.**

Master Plumber's License - No individual shall engage in the business of plumbing in the City of Barre, unless licensed as a master plumber, journeyman plumber, or registered as an apprentice, as provided under the provisions of the State Plumbers' Examining Board. (Ord. No. 2005-2, 8/19/05)

**Sec. 12-5. Licensed master plumber to supervise work.**

No individual or firm shall engage in the business of installing, repairing or altering plumbing, unless the plumbing work performed in the course of such business is under the direct supervision of a licensed master plumber.

**Sec. 12-6. Prohibited drainage.**

No commercial or industrial waste drainage shall be drained into the sanitary sewer system without authorization of the council permitting the connection and drainage and certified in writing by the clerk.

No roofs, paved areas, yard, courtyards, or other drained areas shall be connected with the city's sanitary sewerage system. (Ord. No. 2005-1, 8/18/05)

**Sec. 12-7. Septic tanks.**

No individual, sewage disposal system nor septic tank shall be constructed or used in the city without authorization of the council, certified in writing by the clerk. Any such disposal system now in use or hereafter authorized and constructed shall be discontinued within one year after public sewers are made available. (Ord. No. 2005-1, 8/18/05)

**Sec. 12-8. House traps mandatory.**

All new dwellings and all alterations or major repairs to plumbing in dwellings which have not heretofore been provided with a house trap, shall have a house trap installed. The house trap shall be located inside the basement wall and accessible at all times. It shall be a running trap with double hand holes. Into both hubs of the trap shall be leaded brass screw cleanouts. The trap shall be so connected as to permit cleanout to the street. Cleanout hole shall be leaded with brass screw. On the house side of trap there shall be provided a fresh air vent, connected to a tee ahead of trap, which shall vent through cellar or building wall at not less than eighteen (18) inches above grade outside of house and be so located as to be not less than three (3) feet above the house trap. (Ord. No. 2005-1, 8/18/05)

**Sec. 12-9. Applications to existing uses.**

The provisions of this chapter shall apply to:

- (a) New plumbing systems and parts thereof which are hereafter installed in buildings in the city;
- (b) Existing plumbing systems in any building which after the adoption of this ordinance by the council is used or occupied for a purpose other than that for which it was occupied or used before the date of adoption.
- (c) Existing plumbing systems in a building where the additions or alterations thereto exceed seventy-five (75) per cent of the total length of soil, waste and vent piping in an existing system, where additions or alterations to existing systems subjects part of the system to excessive loads, then all of such part shall be subject to the provisions of this chapter. (Ord. No. 2005-1, 8/1/05)

**Sec. 12-10. Protection of city's potable water supply.**

No cross connection shall be made with, nor maintained between, pipes, tanks or basins carrying the city's water supply and pipes, tanks, basins or other equipment which is supplied with or intended to be supplied with water from any other source, regardless of the purpose for which either water supply is used. (Ord. No. 2005-1, 8/1/05)

**Sec. 12-11. Protection of the City's water infrastructure**

**Any person performing sprinkler test(s) in a facility connected to the City of Barre municipal water system shall be registered with the City of Barre. Such registration is contingent upon the person having submitted evidence of liability insurance with the City of Barre listed as a co-insured entity. The person performing sprinkler test shall slowly and properly close any valve connected to the City water system with due care to prevent**

**water hammer at any point in the City’s system. Any damages that accrue to the City’s infrastructure shall be basis for claim against that person.**

**Sec. 12-1[4]2. Penalty.**

Any person, firm, corporation, or association, who, after having received written notice from the board of health requesting the performance of certain acts in the installation of plumbing or the correction of defects or faults in existing plumbing, fails after a reasonable time to comply with the request contained in said written notice, or who violates the rules and regulations hereby adopted, shall be fined not more than [~~fifty~~] **five hundred** dollars (\$500.00) and not less than [~~ten~~] **fifty** dollars (\$~~1~~50.00) for each such violation. The manager in his discretion may recall or suspend any registration issued for violation of any of the provisions of this chapter. (Ord. No 2005-1, 8-18-05)

**Effective Date**

**This ordinance shall be effective fourteen days after publication in a newspaper of general circulation following Council adoption, as per City Charter.**

**ADOPTION HISTORY**

- First Reading at regular City Council meeting held on Tuesday, March 23, 2021.
- Second Reading and Public Hearing set by Council for \_\_\_\_\_.
- Summary of proposed language printed in Times Argus newspaper on Saturday, \_\_\_\_\_.
- Second Reading and Public Hearing held on Tuesday, \_\_\_\_\_.  
Adopted at regular City Council meeting held on \_\_\_\_\_ and entered in the minutes of that meeting which are approved on \_\_\_\_\_.
- Posted in public places on \_\_\_\_\_.
- Notice of adoption published in the Times Argus newspaper on \_\_\_\_\_.
- Effective \_\_\_\_\_.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Carolyn S. Dawes  
*City Clerk/Treasurer*



March 11, 2021  
224216

Mr. William E. Ahearn, P.E.  
Director of Public Works and Engineering  
City of Barre  
6 North Main St. Suite 1  
Barre, VT 05641

**SUBJECT: Bid Analysis and Recommendation for Contract Award  
City of Barre WWTF, Biosolids Improvements Project**

Dear Mr. Ahearn,

Four bids were received on March 5, 2021 for construction of the subject project. At that time, the apparent low bidder was identified as Penta Corporation of Moultonboro, NH. A Bid Tab is attached.

Following the bid opening, DuBois & King, Inc., reviewed the Bid from Penta Corporation, to confirm that it included submission of a bid security in the form of a Bid Bond, acknowledgement of Addenda No. 1 and No. 2, the other documentation that was required to be included with the Bid, and a Bid Form with a total Bid Price of \$859,800.00.

Penta Corporation has experience with wastewater and water projects and has been in business for 39 years. D&K has worked with this Contractor on past wastewater treatment facility improvement projects. We did conduct a due diligence reference check with three of the references provided for other projects completed by the company. Briefly summarizing, all provided satisfactory and positive references. The references that were contacted include:

1. Kurt Motyka, City of Montpelier
2. Brian Willet, City of St. Albans
3. Steve Barrett, Town of Brattleboro

Based on this information and a review of their bid, it is our opinion that Penta Corporation, is a responsive and responsible bidder. Therefore, this office recommends that the City of Barre award the subject construction contract in the amount of \$859,800.00 to:

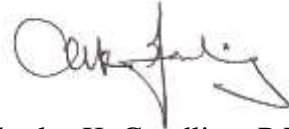
Penta Corporation  
PO Box 390, 1253 Whittier Highway  
Moultonboro, New Hampshire 03254

We have completed the Notice of Award form, which is attached. If the City concurs with this recommendation, please sign the form and return it to us. We will forward to the Contractor. We will also notify the Contractor of a Pre-Construction Meeting, which we intend to schedule on or about March 31<sup>st</sup>.

Should you have any questions, please do not hesitate to contact us.

Very truly yours,

DuBOIS & KING, INC.

A handwritten signature in black ink, appearing to read 'Charles K. Goodling', written over a faint, illegible background.

Charles K. Goodling, P.E.  
Project Manager

**CITY OF BARRE, VT**  
**WASTEWATER TREATMENT FACILITY**  
**BIOSOLIDS IMPROVEMENT PROJECT**  
 Bid Opening - March 5, 2021 at 11:00 AM

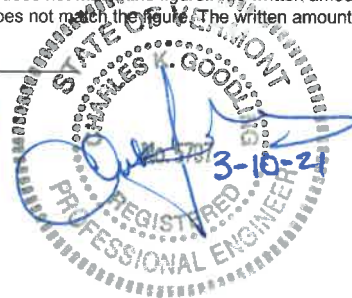
ITEM NO:	DESCRIPTION	EST QUAN	UNITS	NEAGLEY & CHASE		MANOSH		PENTA CORP.		KINGSBURY COMPANIES	
				UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
	<b>BASE BID</b>										
1	Fixed Digester Cover, STAINLESS STEEL	1	L.S.	\$ 429,000.00	\$ 429,000.00	\$ 540,812.00	\$ 540,812.00	\$ 547,800.00	\$ 547,800.00	\$ 666,000.00	\$ 666,000.00
2	Gas Safety Equipment and Related Improvements	1	L.S.	\$ 435,000.00	\$ 435,000.00	\$ 346,250.00	\$ 346,250.00	\$ 312,000.00	\$ 312,000.00	\$ 310,000.00	\$ 310,000.00
	<b>TOTALS (BASE BID)</b>				<sup>1</sup> \$ 869,000.00		\$ 887,062.00		\$ 859,800.00		\$ 976,000.00
	<b>ALTERNATE BID</b>										
3	Fixed Digester Cover, MILD STEEL	1	L.S.	\$ 405,000.00	\$ 405,000.00	\$ 510,812.00	\$ 510,812.00	\$ 547,800.00	\$ 547,800.00	\$ 666,000.00	\$ 666,000.00
4	Gas Safety Equipment and Related Improvements	1	L.S.	\$ 435,000.00	\$ 435,000.00	\$ 346,250.00	\$ 346,250.00	\$ 312,000.00	\$ 312,000.00	\$ 310,000.00	\$ 310,000.00
	<b>TOTALS (ALTERNATE BID)</b>				\$ 840,000.00		<sup>2</sup> \$ 850,062.00		\$ 859,800.00		\$ 976,000.00

Discrepancies noted by engineer

1 Neagley & Chase Total of All LUMP SUM Bid Items (BASE BID) written amount in words does not match the figure. The written amount is accepted.

2 Manosh Total of All LUMP SUM Bid Items (ALTERNATE BID) written amount in words does not match the figure. The written amount is accepted.

Charles K. Goodling, P.E.



NOTICE OF AWARD

Date of Issuance: **03/11/2021**

Owner: City of Barre, Vermont                      Owner's Contract No.: ~~CWSRF RF1-253~~  
Engineer: DuBois & King, Inc.                      Engineer's Project No.: 224216  
Project: **City of Barre Wastewater  
Treatment Facility Biosolids  
Improvement Project**                      Contract Name:  
Bidder: **Penta Corporation**  
Bidder's Address: **PO Box 390, 1253 Whittier Highway, Moultonboro, NH 03254**

**TO BIDDER:**

You are notified that Owner has accepted your Bid dated **March 5, 2021** for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

City of Barre Wastewater Treatment Facility Biosolids Improvement Project \_\_\_\_\_  
*[describe Work, alternates, or sections of Work awarded]*

The Contract Price of the awarded Contract is: \$ **859,800.00** *[note if subject to unit prices, or cost-plus]*

Copies of the proposed Contract Documents and Drawings will be delivered at the contract signage/preconstruction meeting.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner **three (3)** counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security *[e.g., performance and payment bonds]* and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any):

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

---

Owner: \_\_\_\_\_  
Authorized Signature  
By: \_\_\_\_\_  
Title: \_\_\_\_\_

Copy: Engineer



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Memorandum

To: Barre City Council

From: Diversity and Equity Committee

Re: Packet Materials

In your materials you will find three documents our committee is submitting for your consideration and information. We will be presenting these to your meeting on the 23<sup>rd</sup>. We realize that there are new Council members who may be unaware of our creation and activities so far. Please allow a brief description as context for these documents.

Our committee began its work in August of 2020 with a mandate to craft a flag policy. Our fledgling group was thrown into creating a process, which we did in record time by meeting every two weeks, a practice we seem to have adopted since. Our meetings are by zoom with a regular meeting day the third Monday of the month at 6:15PM. In order to meet the demands of our plan and to include the voice of Barre City's young people, ***we are requesting to expand our original cast to 9 members, with two reserved for youth, ages 15-21.***

After our initial successful policy, having been adopted by the Council, we set our sights on establishing protocol within our committee which resulted in the documents attached. We see our tasks ahead as not only delving into equity issues within the City's municipal governing, but community education and dissemination of whatever materials we generate.

After many months of meeting via zoom, we realized that not only is our Council on different pages, but we in our committee were at different places on the continuum of understanding equity. It is safe to assume the community is also unclear about what equity means and how it may affect our community. Thus, we set our minds to making a **mission statement**, replete with key definitions, and a **community education project** that begins with a presentation describing how other Vermont communities define equity and how that can inform us. The other offerings will continue to explore the realities of our City examined in light of equity.

We have practiced with the **State of Vermont Equity Impact Tool** using a current issue before the Council and will walk you through the process. Please be advised, this will be the first attempt at making use of this tool and once we become proficient will be available to instruct City Departments should Council adopt its use.

The committee has designed the discussion with you in three parts, taking up each document separately and leaving time for questions. Thank you for this opportunity to meet with you and to gain your support for our plans.

Respectfully Submitted,  
Joelen Mulvaney, Chairperson  
Barre City Diversity and Equity Committee

# BARRE CITY

## EQUITY ASSESSMENT TOOL FOR POLICY & BUDGETS

---

Version 1, 2021-03-15

Barre City is committed to advancing equity for all those who live, work, play, and learn in the city. Through data-informed program design and careful consideration of compounded historical inequity, Barre City Council can craft budgetary and programmatic proposals and plans that align with the City and State's values and meet individual and shared goals. This tool can also be used to review existing policy where needed to meet the goals outlined above.

This guide was closely modeled after the State of Vermont Policy & Budget Equity Impact Assessment Tool developed in 2020, and customized to meet the needs of Barre City.

**Instructions:** Complete this form as thoroughly as possible and submit with the proposal (e.g policy, plan, budget) and any supporting documentation to the Barre City Diversity and Equity Committee for feedback and recommendations. For questions regarding this form, contact the Chair of the Barre City Diversity and Equity Committee. You may also contact the current State of Vermont Racial Equity Director or Policy and Legislative Affairs Director.

**At a minimum you must answer the bolded questions: 1-8, 12, 14-16, 17, 21 -22, 24-26**

### PROPOSAL BACKGROUND

---

- 1. Briefly describe the proposal. Include background information regarding the problem the proposal is intended to address.**
- 2. Is the proposal related to COVID-19 response or recovery?**
  - a. If so, is there federal or other COVID-19-related funding that may support the proposal?**
- 3. What are the intended outcomes of the proposal?**
- 4. What are the consequences of not implementing this proposal?**
- 5. Are there fiscal implications of this proposal for the City of Barre? If yes, please describe.**
- 6. Is the proposal evidence-informed?**

### STRATEGIC PLAN, METRICS, GOALS, INDICATORS

---

- 7. Does this proposal advance a strategic goal and/or key performance indicator of the Barre City municipal plan or strategic plan (when developed)? If yes, which?**
- 8. Are the desired outcomes specific and measurable?**
9. Do you have sufficient population-level data to understand whether the proposal would address or create any racial disparities?
  - a. If not, what data would be needed?
10. If implemented, can you collect disaggregated demographic data, track it, and evaluate it to assess equity impacts?
11. Are there staff trained to analyze the data related to the proposal?

## CITYWIDE COLLABORATION

12. Which other committees or local stakeholders may have an interest in this proposal or its outcomes?
13. Does the proposal encourage or prioritize contractors led by members of marginalized groups? This may include but is not limited to vendors designated as Minority- or Women-Owned Business Enterprises or Disadvantaged Business Enterprises.

## STAKEHOLDERS AND IMPACTED POPULATIONS

---

14. Describe the proposal's target population. Include demographic information such as race, ethnicity, sexual orientation, gender identity or expression, age, religion, political affiliation etc.
15. How was this target population selected?
16. Did you meaningfully consult with community members in developing this proposal?
  - a. If so, how?
  - b. If so, did those community members include persons of color?
17. What geographic areas of the city will be most impacted by the proposal?
  - a. Is there a larger-than-average population of Vermonters of color in those areas?
18. How will the proposal incorporate cultural concerns of specific groups? (i.e. use of traditional healing practices, use of culturally appropriate diagnostic assessment tools, etc)?
19. Will public written materials generated through this proposal be translated?
  - a. If so, in which languages?
  - b. If not, why?
20. Does the proposal involve a social marketing strategy for the target population? Describe.

## BENEFITS AND BURDENS

---

### ADVANCING EQUITABLE IMPACTS

21. Does the proposal seek to reduce disparities for groups of people who are marginalized or underserved? If so, how?
22. What are the anticipated positive outcomes for the target population?
23. Can those positive outcomes be replicated or extended to other groups? If so, which groups may benefit?
24. Does the proposal enhance services to communities that are underrepresented or underserved?

### MITIGATING ADVERSE IMPACTS

25. Could a disparate racial impact or other unintended consequence result from the proposal?
  - a. If yes, what steps are you taking to mitigate the disparate impact?
  - b. Beyond the steps described in part (a) of this question, what additional steps could any entity take to mitigate the disparate impact?

**26. Is there a disparate impact for any other marginalized group (including but not limited to groups identified by national origin, religion, sexual orientation, gender identity or expression, age, etc.)?**

- a. If yes, what steps are you taking to mitigate the disparate impact?**
- b. Beyond the steps described in part (a) of this question, what additional steps could be taken to mitigate the disparate impact?**

---

# GLOSSARY

---

**Minority- or Women-Owned Business Enterprise (M/WBE):** Businesses that are at least 51% owned and substantially managed by people of color and/or people identifying as women

**Disadvantaged Business Enterprise (DBE):** As defined by the U.S. Department of Transportation, DBEs are “for-profit small business concerns where socially and economically disadvantaged individuals own at least a 51% interest and also control management and daily business operations. African Americans, Hispanics, Native Americans, Asian-Pacific and Subcontinent Asian Americans, and women are presumed to be socially and economically disadvantaged. Other individuals can also qualify as socially and economically disadvantaged[...].”

**Marginalized population/group:** Communities or groups that have historically experienced systemic barriers to access, resources and infrastructure investments. It may include communities of color, women, sexual orientation, transgender individuals who identify along the gender spectrum, immigrants and refugees, people with disabilities and others who have received limited access to benefits, services, investments and resources from public/private institutions, including the State of Vermont.

**Equity:** The condition that would be achieved when a person’s race or other demographic group membership is no longer predictive of that person’s life outcome.

## **Diversity and Equity Committee Education Project**

The Diversity and Equity Committee realizes the essential role public education plays in celebrating our community's diversity and developing and understanding of how to bring equity to all our residents. We are proposing an education series focused on relevant specific topics to be held via zoom in the spring. Before scheduling participants, we are seeking approval from the Barre City Council. Below you will find an outline with potential dates and subjects.

All programs will be scheduled for Sunday afternoons from 4:00-5:30, with time for questions from the attendees.. They will be scheduled 2 weeks apart.

### **1. What is Equity?**

A presentation by Xusana Davis (to be confirmed), Executive Director of Racial Equity, Vermont

- What does racial inequality look like in Vermont?
- What are Vermont cities and towns doing to address it?
- What tools and resources exist - training, funding, tools?

### **2. How are we doing? COVID and Other Pandemics (to be planned with Chief Brent)**

- What are the disparities in access to testing, vaccines and care in Barre City?
- Is there data about race, ethnicity, income level?
- Is transportation a barrier to healthcare, testing and vaccines?

### **3. Disability (to be planned in concert with ADA Committee)**

- What are barriers for people with disabilities in Barre City?

### **4. How can we reduce food insecurity?**

- Who is hungry in Barre City?
- Where do people access food?

### **5. Is decent housing a right?**

- What has been the history and evolution of housing in Barre City
- How many renters are there in Barre City? How many owners?
- Is there data about race, poverty, gender?
- What is the relationship between home ownership and equity?

# March 2021 Barre City Diversity & Equity Committee Report

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## **Mission Statement:**

The Barre City Diversity and Equity Committee will examine the City's studies and policies; identifying barriers to equity and recommending solutions that will support racial, cultural, ethnic, and other types of diversity.

## **Vision Statement:**

We dedicate ourselves to working for real, structural change to the ongoing dynamics within our community that have allowed racism, sexism, ableism, and other forms of injustice and oppression to continue.

## **Definitions:**

The purpose of defining the key terms listed below is to create a common understanding for effective communication. We acknowledge that acronyms, though sometimes appropriate, are not a substitute for working to combat bias or invalidation in our language.

**BIPOC:** BIPOC is an acronym for "Black, Indigeonous, and people of color".

**Culture:** A learned set of values, beliefs, assumptions, and behaviors shared by a group of people. For individuals and organizations alike, such cultural groups may be characterized by race, ethnicity, nationality, regional or local geography, gender, sex, sexual orientation, age or generation, educational background, professional background, family structure, socio and/or economic background, disability, and more. Sub-cultures exist within all cultures. Culture is traditionally considered distinct from an individual's personal characteristics.

**Diversity:** Describes all the ways that people differ, which encompasses the variation of social and cultural identities among people existing together. Bringing together diverse perspectives and experiences increases the quality of municipal decisions and actions. Supporting diverse communities and a diverse workforce means tapping into all of the skills, talents, and creativity available to us. No one person or group can represent diversity, though the subgroups of a larger cultural group represent diversity within that given group. A single individual who represents an underrepresented status might not be an accurate descriptor of diversity, but the mix of that individual along with individuals who represent other underrepresented statuses and majority statuses would constitute a diverse group.

**Equity:** Identifying and removing structural barriers that have historically disadvantaged certain groups in order to ensure full participation of diverse communities in the life of the City, in order to create equitable access to opportunities and benefits to service recipients, whether residents, visitors, or employees. Equity can be defined as a means of achieving equality, and is



realized when one's identity (racial, ethnic, gender, ability, etc.) can no longer predict their failure or success.

**Inclusion:** Supporting, positively engaging, respecting, and giving access to all regardless of an individuals' background and circumstances, including race, color, gender, gender identity and expression, sexual orientation, national and ethnic origin, socio-economic status, cultural and geographic background, veteran status, religious belief, age, disability, and other characteristics. Inclusion embraces diversity and provides a safe and unconditional sense of belonging.

**LGBTQ+:** LGBTQ is an acronym for "lesbian, gay, bisexual, transgender and queer or questioning". These terms are used to describe a person's sexual orientation or gender identity. The 'plus' is used to signify all gender identities and sexual orientations not specifically covered by the other five initials.

**Racism:** The marginalization and/or oppression of people of color in the United States based on a socially constructed racial hierarchy that privileges white people.

**Systemic/Structural Barriers:** Obstacles that exclude groups or communities of people from full participation in, and the benefits of, social, economic, and political life. They may be hidden or unintentional, but are built into the way society works. Existing policies, practices, and procedures, as well as assumptions and stereotypes, reinforce these barriers. In the City, they may be present in housing, policing, education, hiring, physical access, and healthcare, to name a few, and may remain hidden to those who are unaffected by them.

### **Goals and Objectives:**

The committee has developed four working groups designed to best accomplish our vision: Community Needs Assessment (CNA), City Policy and Procedures Review (PPR), D&E Committee Development (DED), and Community Education (CE). Below are two goals with their objectives identified including which working group is tasked with it. Wherever a working group is not identified, the full committee will be charged with the task. Areas of concern to be considered include, but are not limited to, public spaces, mobility and transportation, heritage preservation, gentrification, climate change, resource consumption, and health equity.

**GOAL # 1:** Combat racism, sexism, ableism, and other forms of injustice and oppression by dedicating ourselves to real structural change.

Objectives -

- Identify and address disparities and barriers experienced by BIPOC in Barre City
- Review city policies for content, language, and intent regarding the stated goal – PPR
- Community assessment – CNA
  - Data collection and analysis including analysis of data gaps
  - Community-wide survey to assess community assets
  - Study of City personnel and leadership to evaluate equity in hiring
  - Review all relevant previous community studies

- Consider environmental issues when analyzing community needs
- Develop a working plan and priorities based on a community assessment
- Organize comprehensive anti-bias training and workshops for city employees, school personnel, and the general public - CE
- Establish and update common language definitions for accurate use and to foster understanding
- Expand focus to include equity in housing, employment, transportation, infrastructure, and city contracting among others
- Expand focus to include LGBTQ+, older adults, people with disabilities, people living in poverty, and/or other vulnerable populations
- Provide opportunities to educate city leadership, staff, and the general public about equity and justice - CE
- Do no harm
- Involve youth; recruit two youth to the committee, youth survey/summit
- Develop effective communication tools for dissemination to Barre City residents
- Survey the business community, specifically retail establishments, to identify what issues they may have or have observed regarding bias - CNA

**GOAL # 2:** Coordinate efforts and collaborate closely with city leaders and other committees appointed by the City Council.

Objectives –

- Maintain close communication between the committee and the City Council, appropriate City staff, and other relevant committees such as the ADA, Energy and Police Advisory Committees, and others
- Keep minutes and notes and provide them to city leadership and the general public
- Co-create and/or organize anti-bias and other relevant trainings, workshops and curricula - DED
- Develop projects and assist in meeting the equity goals of other City agencies and Institutions, such as the Aldrich Public Library, Studio Place Arts, service groups, and others. - DED



# • *City of Barre, Vermont*

## *“Granite Center of the World”*

Steven E. Mackenzie, P.E.  
City Manager

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To: Mayor Lucas Herring and the Barre City Council

From: Steven Mackenzie, P.E., City Manager

Re: Department Head Reports

Report Date: March 19, 2021

In order to keep you informed of the Department activities of the office, I'm forwarding this report of activities of the City staff for the previous Friday - Thursday. If there are any additional questions please do not hesitate to ask.

### **1. CLERK/TREASURER'S OFFICE:**

- **COVID REPORT:** City Hall remains closed to the public. The vault in the Clerk's office is open by appointment only on Tuesdays, Thursdays and Fridays. Masks are required by those with appointments. Temperatures are checked and they sign in attesting to having no COVID symptoms or exposure. They wash their hands in the sink in the Clerk's office, and are given gloves to use while touching land records documents or research computers.
- Continuing to work on TIF state audit. Nearing the end of the information and data gathering phase. The process is expected to be completed by June-July.
- Working with Sullivan Powers auditors on annual TIF Agreed Upon Procedures (AUP) report for VT Economic Progress Council (VEPC). Report is due to VEPC by the end of March.
- 2021 dog licenses are available. All dogs are to be licensed by April 1<sup>st</sup>.
- 2021 liquor license renewal applications are being received, and the Fire Department is conducting its inspections. All licenses must be renewed by April 30<sup>th</sup>.
- The school budget didn't pass during voting on March 2<sup>nd</sup>. The budget revote is tentatively scheduled for May 11<sup>th</sup>. The preliminary plan is to hold the vote as a drive-through in the BOR, similar to last August's primary election.
- We have received a number of abatement requests since our last hearing in February 2020. The intention is to bring the requests before the Council for action during March

or April. As per the COVID legislation the Council may act as the Board of Abatement during the Governor's emergency order.

## **2. BUILDING AND COMMUNITY SERVICES:**

- On Saturday, the BOR hosted the U-32 girl's playoff game.
- On Sunday, the BOR hosted the U-32 boy's playoff game as well as the Spaulding boy's playoff game.
- On Tuesday, I participated in the Department Head Zoom meeting as well as a Zoom meeting with the Barre Partnership Director. Also, on Tuesday I met with a family at Hope Cemetery to assist them with a lot purchase and scheduling of an interment.
- On Wednesday, I met with the City Manager, City Engineer and the Engineering Tech to go over mechanical issues in City Hall.
- The DMV held CDL testing on Wednesday in the Civic Center parking lot.
- On Wednesday evening, the BOR hosted the Spaulding girl's playoff game.
- On Thursday, the Vermont Foodbank held their commodities drop in the Civic Center parking lot.
- On Thursday, I participated in a scheduling software program demonstration along with Stephanie. Also on Thursday, I participated in a conference call with the Vermont Principals' Association regarding the upcoming basketball championships.
- On Friday, I participated in another scheduling software program demonstration. Also on Friday, I participated in a meeting with the City Engineer, the Deputy Police Chief and the Deputy Fire Chief regarding traffic flow during high volume vaccination clinics.
- We had one entombment in the Elmwood vault this week. Don started picking up branches and other debris as well as holiday wreaths in the cemeteries.
- The Facilities crew continued with some City Hall projects, including erecting shelving for paper storage room in the basement. They also finished replacing bulbs in the Auditorium and Alumni Hall.

### **2a. RECREATION:**

- Participated in a software demo on facility scheduling. Participated in a second demo with the current company as Microsoft is discontinuing support for Silverlight which is needed for the current software.
- Ice scheduling changes as all our high school teams are out of the finals. BYSA is still going and we are hoping to secure a playoff game as it must be neutral ice for teams.
- Worked on summer programs and scholarship information.
- Participated in a zoom call with other state Directors hearing about potential funding that is coming to schools for summer programs as well as a few other items in the works.
- Worked on the upcoming egg event. Divided eggs up between the City and Town and next week bags will be stuffed in preparation of the April 3 event. Looking to stuff up to 400 bags. Worked on promotions for the event.

- Updated the Recreation FB page with flyers on summer programs.
- Attended a Department Head meeting.
- Participated in a Microsoft meeting with other Recreation professionals across the state and the state ACCD on spring sports.

### **3. DEPARTMENT OF PERMITTING, PLANNING AND ASSESSING:**

#### **Planning – Janet:**

- Created the grant log spreadsheet of all the grants staff and committee are either working on or are currently in play, for City Council discussion on Tuesday evening;
- Finalized the revised and renamed Permit, License, Registration and Inspection Fee Collection policy and sent to Carol for all policy records, and to Jody for posting on the city website;
- Participated in the City Council meeting Tuesday evening;
- Worked on additional information for the Recovery Residence by Downstreet application;
- Worked with Assessing software consultant on how to run some reports that are being asked for by the TIF auditors;
- Tested the Rental Registry list and sent to 2 individuals who have asked for it (now that it is easy to run out of our database);
- Discussion with Finance Director on the Lincoln House deferred loan that is scheduled to start repayment in December of 2028, as queried of her by the city auditor;
- Reviewing proposed house bill on rental inspections done by the State of Vermont Div. of Fire Safety;
- Participated in the bi-monthly Code Enforcement meeting on Friday;
- Scheduled the Assessor candidate interviews for next week via the Zoom platform;
- Assisted the Clerk with questions from the TIF audit that is ongoing;
- Wrote meeting minutes from Planning Commission meeting last week and the Energy Committee’s special meeting last Saturday;
- Completed the agenda and sent for posting for the Energy Committee meeting this coming Monday evening;
- Answering questions, phone calls, sent lister cards, assisted fellow staff, timesheets, weekly report write-up, etc.

#### **Permitting – Heather:**

- Issued 3 Electrical Permits;
- Issued 1 Building Permit;
- Worked on updating the data for the 2021 rental registry after Janet wrote a report program in preparation for the May invoicing;
- Went on a site visit for a potential project;
- Answered all phone messages, emails, filed, picked up paperwork from the office twice weekly, and updated Zoning & Fire Dept. databases.

#### **Assessing Clerk – Kathryn:**

- Was out Friday;

- Regular office tasks: permit copies from Heather into databases, address changes, mapping updates, filing, checking Grand List items, Street numbers, corrections, e-mail messages, phone calls, etc.;
- Processed 6 PTTR's (property transfer return) for updating all property records in NEMRC, ProVal, and mapping software;
- Sent out 7 map copies and 22 lister cards as requested via email or by telephone;
- Updating the state's E-911 map with corrections;
- Downloaded 97 homestead filings for a total of 588 to date;
- Helping research items for TIF audit to assist Carol and Janet;
- Distributed the February 2021 monthly property transfers list to all departments so that they can update their systems;
- Continue working on the 2020 Sales Study from the data sent by the State (out late), so that the necessary work can be in the preparation of the 2021 Grand List.

**Assessing-Assessor:**

- Department Director checks email and phone inquiries, but there hasn't been much at this time;
- Department Director has sent out lister cards upon inquiry by realtors, etc.

**4. DEPARTMENT OF PUBLIC WORKS:**

- Department Head will send report with the warrants on Monday.

**5. FINANCE DIRECTOR:**

- Finalized TIF reconciliation of Due To/From account along with Clerk Dawes' TIF reports
- Updated the Grant Administration Log with information applicable to audit and financial reporting
- Several discussions with PPA Director Shatney regarding the Grand Administration Log
- Attended City Council meeting via Zoom
- Attending VTGFOA monthly board meeting via Zoom
- Reconciled employee insurance deductions
- Met with Manager Mackenzie for our standing bi-weekly coordination meeting
- Reached out to external auditor regarding the accounting treatment of the promissory notes Barre City has with non-profits
- Reviewed AP Invoices

**6. DEPARTMENT OF PUBLIC SAFETY:**

**6a. FIRE DEPARTMENT:**

Weekly Fire Activity Report to follow this memo.

**6b. POLICE**

Police Media Logs to follow this memo.

# Media Log Report

Rev.01/26/12

From: 03/11/2021 0:06

To: 03/18/2021 7:18

Date/Time	Incident #	Call Type	Location
<b>ORI: VT0120100      Barre City Police Department</b>			
3/18/21 7:18	21BA001695	Suspicious Vehicle	N Seminary St
3/18/21 0:51	21BA001694	Intoxication	N Main Street
3/17/21 23:08	21BA001693	Traffic Stop	N Main St
Traffic Stop for running a red light on South Main Street.			
3/17/21 22:58	21BA001692	Assault - Simple	Prospect St
3/17/21 22:55	21BA001691	Traffic Stop	Merchant St
Traffic Stop for failing to signal a right turn on Wellington Street			
3/17/21 22:16	21BA001690	Domestic Disturbance	S Main St
3/17/21 22:07	21BA001689	Traffic Stop	Rt 62 / Berlin St
3/17/21 21:41	21BA001688	Alarm - Security	N Main St
Alarm on North Main Street			
3/17/21 21:13	21BA001687	Noise	Lewis St
3/17/21 21:09	21BA001686	Assist - Agency	Wellington St
3/17/21 20:11	21BA001685	Traffic Stop	Maple Ave / Hope Cemetery
Traffic Stop for failing to stop at a stop sign on Merchant Street			
3/17/21 19:46	21BA001684	Assist - K9	River St
3/17/21 18:09	21BA001683	Assist - Public	Pleasant St
3/17/21 17:40	21BA001682	Disturbance	Hawes Place
3/17/21 16:15	21BA001681	Accident - Non Reportable	Edgewood Ave
Non reportable accident Edgewood Ave.			
3/17/21 15:48	21BA001680	Noise	Fourth St
3/17/21 15:42	21BA001679	Prisoner	Fourth Street
3/17/21 15:40	21BA001678	Prisoner - Lodging/Releasing	Fourth St
3/17/21 15:13	21BA001677	Arrest on Warrant - Out State	Summer St / Auditorium Hill
Male arrested on out-of-state warrant			
3/17/21 14:51	21BA001676	Traffic Stop	Willey Street
3/17/21 14:49	21BA001675	Disturbance	S Main St



**Media Log Report**

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<b>Date/Time</b>	<b>Incident #</b>	<b>Call Type</b>	<b>Location</b>
<b>ORI: VT0120100</b>		<b><u>Barre City Police Department</u></b>	
Disturbance on S. Main St.			
3/17/21 14:37	21BA001674	Traffic Stop	Prospect St
3/17/21 14:29	21BA001673	Traffic Stop	Washington St / Elm St
3/17/21 14:27	21BA001672	Assist - Agency	East Montpelier Road
3/17/21 14:17	21BA001671	Suspicious Event	Spaulding St
3/17/21 13:58	21BA001670	TRO/FRO Service	Seminary Street
TRO service Seminary St.			
3/17/21 13:56	21BA001669	Background Investigation - Loca	Fourth St
3/17/21 13:36	21BA001668	Traffic Stop	Prospect St / City Hall
3/17/21 12:34	21BA001667	Accident - Property damage only	S Main St / Hill St
Motor vehicle accident on S. Main St.			
3/17/21 11:31	21BA001666	Traffic Stop	Cleary Street
3/17/21 11:18	21BA001665	Traffic Stop	North Main St
3/17/21 10:43	21BA001664	Traffic Stop	Hill St / Elmwood Cemetery
3/17/21 10:40	21BA001663	Assist - Agency	Fourth St
3/17/21 10:32	21BA001662	Traffic Stop	Elmwood Cemetery
Traffic stop on Hill St. for speed			
3/17/21 9:20	21BA001661	Disturbance	Hawes Pl
3/17/21 6:57	21BA001660	Traffic Stop	Bolster Ave
traffic stop for speeding on Hill St, warning issued			
3/16/21 23:55	21BA001659	Training-In-Service	Fourth Street
3/16/21 21:04	21BA001658	Threats/Harassment	North Main Street
Civil incident at the Manor.			
3/16/21 20:42	21BA001657	Assist - Agency	South Main St
Agency Assist on South Main Street			
3/16/21 19:01	21BA001656	Welfare Check	Leonard St
Welfare Check on Leonard Street			
3/16/21 18:46	21BA001655	Traffic Stop	South Main/ champlain farms
Traffic Stop for using a cell phone while driving on South Main Street.			

# Media Log Report

Rev.01/26/12

From: 03/11/2021 0:06

To: 03/18/2021 7:18

Date/Time	Incident #	Call Type	Location
<b>ORI: VT0120100      <u>Barre City Police Department</u></b>			
3/16/21 18:14	21BA001654	Assist - Other	Highland Ave
Scam Telephone Call on Highland Ave.			
3/16/21 18:02	21BA001653	Traffic Stop	south Main/trow+holden
Traffic Stop on for using a cell phone while operating on South Main Street			
3/16/21 17:58	21BA001652	Traffic Stop	main/richardson
3/16/21 17:22	21BA001651	Assist - Agency	Cogswell Street
Agency assist			
3/16/21 16:44	21BA001650	Welfare Check	South Main
3/16/21 16:38	21BA001649	TRO/FRO Service	Fourth St
TRO Service on Metro Way.			
3/16/21 15:36	21BA001648	Digital Forensics	Fourth Street
3/16/21 14:55	21BA001647	Larceny - Retail Theft	N Main St
Retail theft on N. Main St.			
3/16/21 14:53	21BA001646	Suspicious Event	Fourth St
suspicious event barre city			
3/16/21 14:28	21BA001645	Alarm - Security	N Main St
alarm on n main st			
3/16/21 13:41	21BA001644	Motor Vehicle Complaint	Rt 62
mv complaint barre city			
3/16/21 13:40	21BA001643	Training-In-Service	Ayers Street
3/16/21 12:34	21BA001642	Assist - Other	Fourth St
Public assist N. Main St.			
3/16/21 11:36	21BA001640	Suspicious Event	Hawes Pl
suspicious event Hawes Place			
3/16/21 11:35	21BA001641	VIN verification	Barre City
VIN check N. Main St.			
3/16/21 11:34	21BA001639	Motor Vehicle Complaint	Burnham St
mv complaint burnham st			
3/16/21 10:48	21BA001638	Motor Vehicle Complaint	Parkside Ter
3/16/21 10:26	21BA001637	Suspicious Event	Skyline Dr
Suspicious event on Skyline Dr.			
3/16/21 10:07	21BA001636	Assist - Agency	Fourth St
3/16/21 9:28	21BA001635	Accident - Non Reportable	Parkside Ter
accident non reportable barre city			
3/16/21 9:25	21BA001634	Assist - Agency	

**Media Log Report**

Rev.01/26/12

**From:** 03/11/2021 0:06**To:** 03/18/2021 7:18

<b>Date/Time</b>	<b>Incident #</b>	<b>Call Type</b>	<b>Location</b>
<b>ORI: VT0120100</b>		<b><u>Barre City Police Department</u></b>	
ATF E-Form checks			
3/16/21 7:06	21BA001633	VIN verification	Gable Pl
VIN check N. Main St.			
3/16/21 7:06	21BA001632	Traffic Stop	Hope Cemetery
Traffic stop on Merchant St for speeding			
3/16/21 3:08	21BA001631	Suspicious Event	Elm St
An Officer investigated the report of a suspicious incident on Elm St. nothing was out of the ordinary			
3/15/21 22:17	21BA001630	Traffic Stop	Berlin/John
Traffic Stop on Berlin Street for Speeding.			
3/15/21 21:37	21BA001629	Traffic Stop	N. Main/ Arnholms
3/15/21 20:09	21BA001626	Traffic Stop	Champlain Farms
Traffic Stop for operating without rear illumination at night on North Main Street			
3/15/21 20:05	21BA001628	Threats/Harassment	North Main Street
Public Assist with civil issue on North Main Street.			
3/15/21 19:49	21BA001625	Traffic Stop	North Main Street
Traffic Stop for failing to stop at a red light on VT Route 62			
3/15/21 19:48	21BA001624	Traffic Stop	Maple/Warren
3/15/21 19:47	21BA001627	Roadway Hazard	Elm/Summer
Street light facing wrong direction at Elm and Summer			
3/15/21 19:36	21BA001623	Traffic Stop	Perry St / King St
Traffic Stop for operating with a defective brake light on Hill Street.			
3/15/21 19:08	21BA001622	Disturbance	Batchelder St
Disturbance on Batchelder Street.			
3/15/21 18:42	21BA001621	Traffic Stop	Richardson Rd
3/15/21 17:45	21BA001620	Training-In-Service	Fourth St
3/15/21 17:40	21BA001619	Assist - Public	Harrington Ave
Citizen assist			
3/15/21 16:52	21BA001618	Assist - Public	College St
Public assist College St.			
3/15/21 15:50	21BA001617	911 Hangup	North Main St
911 hang up n main st			
3/15/21 12:26	21BA001616	Assist - Agency	North Main St
Agency assist N. Main St.			
3/15/21 8:45	21BA001615	Assist - Agency	Ayer St
Agency assist Ayers St Barre City			
3/15/21 8:29	21BA001614	Juvenile Problem	Maple Ave
juvenile problem maple ave			

**Media Log Report**

Rev.01/26/12

From: 03/11/2021 0:06

To: 03/18/2021 7:18

Date/Time	Incident #	Call Type	Location
<b>ORI: VT0120100</b>		<b><u>Barre City Police Department</u></b>	
3/15/21 0:28	21BA001613	Assist - Agency	Keith Avenue
Jared Lucas was cited to Washington Criminal court for Violating court ordered conditions of release			
3/14/21 23:42	21BA001612	Noise	Bromur St
Noise complaint on Bromur Street.			
3/14/21 22:10	21BA001611	Assist - Agency	Bromur St
Assisted Northfield PD with a welfare check.			
3/14/21 22:06	21BA001610	Assist - Other	Pleasant St
Citizen assist on Pleasant St.			
3/14/21 21:24	21BA001609	Threats/Harassment	Park St
Threat from Buffalo NY.			
3/14/21 20:47	21BA001608	Assist - Public	Bromur St
Citizen assist on Bromur Street.			
3/14/21 20:16	21BA001607	Traffic Stop	Seminary Street
Traffic stop for stop sign violations on Merchant and Plain Streets.			
3/14/21 19:49	21BA001606	Traffic Stop	S Main St / Quarry St
Traffic stop for speeding on S Main Street.			
3/14/21 19:15	21BA001605	Traffic Stop	North Main Street
3/14/21 18:29	21BA001604	Traffic Stop	Elm St
Traffic stop for defective equipment on Elm Street.			
3/14/21 16:13	21BA001603	Assist - Agency	Fourth Street
agency assist Richardson Rd			
3/14/21 13:38	21BA001602	Suspicious Event	North Main St
suspicious event n main st			
3/14/21 13:26	21BA001601	Assist - Other	North Main St
assist other n main st			
3/14/21 13:23	21BA001600	Assist - Public	Fourth St
public assist barre city			
3/14/21 13:20	21BA001599	Assist - Public	North Main St
3/14/21 12:29	21BA001598	Suspicious Event	Fourth Street
suspicious event barre city			
3/14/21 10:58	21BA001597	Supervisory Duties - Case review	4th
3/14/21 10:29	21BA001596	Assist - Agency	South Main St
agency assist s main st			
3/14/21 3:57	21BA001595	Disturbance	Currier Park
Noise in Currier Park			
3/13/21 23:03	21BA001594	Supervisory Duties - Case review	Fourth St
Supervisory Duties- Case Review.			
3/13/21 20:37	21BA001593	Assist - Agency	Seminary St

# Media Log Report

Rev.01/26/12

From: 03/11/2021 0:06

To: 03/18/2021 7:18

Date/Time	Incident #	Call Type	Location
<b>ORI: VT0120100      Barre City Police Department</b>			
Assisted Barre Town Police with a suspected DUI stop on Seminary Street			
3/13/21 20:04	21BA001592	Suspicious Vehicle	Summer St
Suspicious car reported on Summer Street.			
3/13/21 19:53	21BA001591	Traffic Stop	merchants row / subway
3/13/21 18:45	21BA001590	Traffic Stop	N. Main St / Willey St
Traffic stop on N Main Street for defective equipment.			
3/13/21 18:10	21BA001589	Traffic Stop	Eastern Ave
3/13/21 16:26	21BA001588	Assist - Agency	Washington St
Served restraining order on Jefferson Street.			
3/13/21 15:49	21BA001587	Juvenile Problem	Matheson Playground
juvenile problem barre city			
3/13/21 14:58	21BA001586	Disturbance	Highgate Drive
Disturbance at Highgate			
3/13/21 14:06	21BA001585	Animal Problem	Elliston St
animal problem elliston st			
3/13/21 12:28	21BA001584	Disturbance	Merchant St
disturbance merchant st			
3/13/21 12:14	21BA001583	Suspicious Person	Park St
suspicious person park st			
3/13/21 11:54	21BA001582	Traffic Stop	Perry St / Queen St
Traffic stop on Perry St.			
3/13/21 11:48	21BA001581	Trespass	350 north main st / jungle
trespass barre city			
3/13/21 11:36	21BA001580	Threats/Harassment	Pearl St
Female reported her neighbors threatened her			
3/13/21 10:57	21BA001579	Welfare Check	North Main St
welfare check n main st			
3/13/21 9:30	21BA001578	Welfare Check	Long St
welfare check Long st			
3/13/21 9:28	21BA001577	Traffic Stop	South Main St
traffic stop s main st			
3/13/21 6:00	21BA001576	Alarm - Security	North Main St
An Officer responded to an alarm activation as a North Main St. business			
3/13/21 2:09	21BA001575	Disturbance	Highgate Drive
3/13/21 1:52	21BA001574	Disturbance	North Main St.
Officers responded to a family disturbance call on N. Main St.			
3/13/21 1:44	21BA001573	Welfare Check	South Main St
Officers conducted a welfare check with the assistance of Washington County mental health			

# Media Log Report

Rev.01/26/12

From: 03/11/2021 0:06

To: 03/18/2021 7:18

Date/Time	Incident #	Call Type	Location
<b>ORI: VT0120100      Barre City Police Department</b>			
3/13/21 1:01	21BA001572	Assist - K9	Mathieu Dr
Building Search with K9 on Mathieu Dr in Barre Town			
3/12/21 23:53	21BA001571	Assist - Agency	S Main St
3/12/21 23:23	21BA001570	Identity Theft	N Main St
Identity Theft complaint on n main st			
3/12/21 23:02	21BA001569	Noise	College St
noise complaint on college st			
3/12/21 20:50	21BA001568	Family Disturbance - Verbal	Division St
Called to Division Street for a family disturbance.			
3/12/21 20:22	21BA001567	Disturbance	S Main St
Citizen assist on S Main Street.			
3/12/21 18:32	21BA001566	Disorderly Conduct	N Main St
unruly customer at Beverage Baron			
3/12/21 18:29	21BA001563	Traffic Stop	N Main St / Busy Bubble
traffic stop for defective equipment on n main st			
3/12/21 18:28	21BA001565	Juvenile Problem	Beech St
Called for an out of control juvenile on Beech Street.			
3/12/21 18:20	21BA001564	Parking - General Violation	Willey St
parking violation on willey st			
3/12/21 17:41	21BA001562	Welfare Check	Willey St
welfare check on willey st			
3/12/21 16:43	21BA001561	Assist - Agency	Fourth St
3/12/21 15:24	21BA001560	Traffic Stop	Maple Ave
Traffic stop on Maple Ave.			
3/12/21 15:07	21BA001559	Suspicious Event	Parkside Ter
3/12/21 14:27	21BA001558	Assist - Other	Highgate Apts
assist other Highgate Drive			
3/12/21 14:23	21BA001557	Footpatrol	N Main St
Foot Patrol			
3/12/21 13:41	21BA001556	Untimely Death	Summer St
3/12/21 13:20	21BA001555	Threats/Harassment	Railroad St
Female reported online harassment, report was unfounded			
3/12/21 12:27	21BA001554	Suspicious Event	East St
Suspicious event on East St.			
3/12/21 12:27	21BA001553	Trespass	The Jungle
trespass barre city			
3/12/21 12:14	21BA001552	Traffic Stop	Merchant St

**Media Log Report**

Rev.01/26/12

**From:** 03/11/2021 0:06**To:** 03/18/2021 7:18

<b>Date/Time</b>	<b>Incident #</b>	<b>Call Type</b>	<b>Location</b>
<b>ORI: VT0120100</b>		<b><u>Barre City Police Department</u></b>	
Traffic stop on Merchant St for registration violation			
3/12/21 11:36	21BA001551	<i>Animal Problem</i>	RT 62 / Berlin St
Loose dog reported on 62			
3/12/21 11:06	21BA001550	<i>Trespass</i>	Granite St
trespass granite st			
3/12/21 9:22	21BA001549	<i>Assist - Other</i>	Park St
assist other barre city			
3/12/21 9:10	21BA001548	<i>Assist - Other</i>	Harrington Ave
public assist Harrington Ave			
3/12/21 9:04	21BA001547	<i>Assist - Other</i>	Pearl St
public assist N. Main St			
3/12/21 8:38	21BA001546	<i>Accident - Property damage only</i>	Ayers St
Accident property damage ayers st barre city			
3/12/21 8:34	21BA001545	<i>Assist - Agency</i>	Fourth St
Court appearance			
3/12/21 3:40	21BA001544	<i>Assist - Agency</i>	North Main Street
agency assist n main st			
3/12/21 1:57	21BA001543	<i>Assist - Public</i>	Highgate Apartments
public assist Highgate Drive			
3/11/21 23:32	21BA001542	<i>Traffic Stop</i>	main/budzyn
traffic stop for defective equipment on n main st			
3/11/21 22:06	21BA001541	<i>Motor Vehicle Complaint</i>	North Main St
Motor Vehicle Complaint on North Main Street.			
3/11/21 20:12	21BA001540	<i>Suspicious Event</i>	S Main St
Report of a suspicious vehicle at Quality Inn, K9 deployed, drug paraphernalia found			
3/11/21 18:56	21BA001539	<i>911 Hangup</i>	South Main Street
911 Hang Up Call on South Main Street.			
3/11/21 18:53	21BA001538	<i>Traffic Stop</i>	seminary/maple
traffic stop for failure to signal on seminary st			
3/11/21 18:18	21BA001537	<i>Traffic Stop</i>	north main/bev bar
traffic stop for defective equipment on n main st			
3/11/21 18:04	21BA001536	<i>Assist - Other</i>	Currier St
Public assist on Currier St			
3/11/21 17:53	21BA001535	<i>Traffic Stop</i>	prospect/bassett
traffic stop for defective equipment on prospect st			
3/11/21 17:11	21BA001534	<i>Assist - Other</i>	Graniteville Road
public assist at PD			
3/11/21 17:06	21BA001533	<i>Suspicious Event</i>	Maple Avenue
Unlawful Trespass on Maple Ave			
3/11/21 16:44	21BA001532	<i>Welfare Check</i>	Kynoch Ave

**Media Log Report**

Rev.01/26/12

**From:** 03/11/2021 0:06**To:** 03/18/2021 7:18

<b>Date/Time</b>	<b>Incident #</b>	<b>Call Type</b>	<b>Location</b>
<b>ORI: VT0120100</b>		<b><u>Barre City Police Department</u></b>	
Welfare Check on Fourth Street			
3/11/21 16:35	21BA001531	<i>Training-In-Service</i>	Fourth St
3/11/21 16:01 21BA001530 <i>Drugs - Suspicious</i> South Main St			
Suspicious activity reported on South Main St.			
3/11/21 15:59	21BA001529	<i>Traffic Stop</i>	North Main St / Fourth St
3/11/21 15:31 21BA001528 <i>Suspicious Event</i> Prospect St			
suspicious event on Prospect St.			
3/11/21 14:20	21BA001527	<i>Juvenile Problem</i>	Matheson Playground
Juvenile problem Matheson Playground Barre City			
3/11/21 14:11	21BA001526	<i>Mental Health Issue</i>	Prospect St
Mental health issue on Prospect St.			
3/11/21 14:00	21BA001525	<i>Traffic Stop</i>	North Main St / North End Deli
Traffic Stop North Main Street			
3/11/21 13:50	21BA001524	<i>Traffic Stop</i>	Brook St / Farwell St
Traffic Stop Brook Street			
3/11/21 13:44	21BA001523	<i>Traffic Stop</i>	Maple Avenue
Traffic stop Maple Ave			
3/11/21 13:30	21BA001522	<i>Traffic Stop</i>	Farwell St
Traffic Stop on Farwell Street			
3/11/21 13:16	21BA001521	<i>Traffic Stop</i>	Hope Cemetery
Traffic Stop Maple Ave			
3/11/21 12:52	21BA001520	<i>Directed Patrol - Other</i>	Ayer St
Directed patrol Ayer St.			
3/11/21 12:13	21BA001519	<i>Motor Vehicle Complaint</i>	N Main St
Motor vehicle complaint on Main St.			
3/11/21 12:13	21BA001518	<i>Prisoner - Lodging/Releasing</i>	Fourth Street
Prisoner release Barre City.			
3/11/21 11:44	21BA001517	<i>Vandalism</i>	Church St
Report of a mailbox set on fire on Church St.			
3/11/21 11:10	21BA001516	<i>Traffic Stop</i>	S Barre Rd
Traffic Stop South Main Street			
3/11/21 11:08	21BA001515	<i>Evidence Management</i>	S Main St
3/11/21 11:04 21BA001514 <i>Assist - Other</i> N Main St			
Lunch for prisoner			
3/11/21 10:51	21BA001513	<i>Traffic Stop</i>	Maple Ave
Traffic Stop Maple Ave			
3/11/21 10:11	21BA001512	<i>Noise</i>	Highgate Apts
Noise disturbance in Highgate.			



# Media Log Report

Rev.01/26/12

From: 03/11/2021 0:06

To: 03/18/2021 7:18

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Date/Time	Incident #	Call Type	Location
<b>ORI: VT0120100      <u>Barre City Police Department</u></b>			
3/11/21 9:58	21BA001511	<i>Domestic Disturbance</i>	High Holburne
3/11/21 9:46	21BA001510	<i>Assist - Agency</i>	North Main St
Assist to WCSAO			
3/11/21 9:01	21BA001509	<i>Needle Disposal</i>	N Main St
Needle disposal on Main St.			
3/11/21 8:49	21BA001508	<i>Directed Patrol - Other</i>	Fourth Street
Surveillance			
3/11/21 3:15	21BA001507	<i>Assist - Public</i>	Beverage Baron
C. W. asking for a ride to her residence on Jefferson St.			
3/11/21 1:40	21BA001506	<i>Domestic Disturbance</i>	Highgate Apartment
Domestic disturbance on Highgate Dr.			
3/11/21 0:31	21BA001505	<i>Traffic Stop</i>	North End Cumberland Farms
traffic stop for failure to signal on n main st			
3/11/21 0:06	21BA001504	<i>Suspicious Event</i>	Highgate Apartments
Suspicious event reported on Highgate Drive.			
<hr/>			
<b>Total Incidents</b>		<b>192</b>	

**BARRE**

**Copy of Departmental Activity Report**

Current Period: 02/25/21 to 03/03/21, Prior Period: 02/18/21 to 02/24/21

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Dispatch/Remote Station Incidents*</b>				
EMS Incidents	0	0.00	0	0.00
NFIRS Incidents	0	0.00	0	0.00
	0	0.00	0	0.00
<b>Fire Alarm Situations</b>				
Citizen complaint	1	1.50	0	0.00
Dispatched and cancelled en route	1	0.14	0	0.00
Electrical wiring/equipment problem	1	1.12	0	0.00
Emergency medical service (EMS) Incident	30	60.55	37	74.65
Malicious, mischievous false alarm	1	1.44	0	0.00
Rescue or EMS standby	2	10.00	0	0.00
Rescue, emergency medical call (EMS), other	1	1.26	1	0.36
Structure Fire	2	25.85	2	44.72
System or detector malfunction	0	0.00	2	121.25
Unintentional system/detector operation (no fire)	1	0.40	0	0.00
	40	102.26	42	240.98
<b>Hydrant Activities</b>				
Flow Tests	0	0.00	0	0.00
Inspections	0	0.00	0	0.00
	0	0.00	0	0.00
<b>Non-Incident Activities</b>				
BAY FLOOR WASH	5	5.00	3	3.00
BURN PERMIT ISSUED	0	0.00	1	0.10
COVID 19 SCREENING COMPLETED	26	2.06	28	0.99
FILL IN	1	14.00	0	0.00
ON DUTY	26	610.00	23	528.00
SICK TIME USED	0	0.00	1	24.00
VACATION USED	0	0.00	4	96.00
WASH VEHICLES	3	2.25	2	1.00
	61	633.31	62	653.09

\* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

**BARRE**

**Copy of Departmental Activity Report**

Current Period: 02/25/21 to 03/03/21, Prior Period: 02/18/21 to 02/24/21

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Occupancy Inspections/Activities</b>				
ALARM TESTING/MAINTENANCE	3	0.00	3	0.00
FIRE DRILL	0	0.00	1	0.00
	3	0.00	4	0.00
<b>Testing/Maintenance of Equipment</b>				
PRIMER	1	0.00	0	0.00
	1	0.00	0	0.00
<b>Training</b>				
CARDIAC ARREST	4	6.00	0	0.00
CHAINSAW	5	5.00	0	0.00
DONNING AND DOFFING PPE	3	0.75	0	0.00
FF DRAGS AND CARRIES	3	2.25	0	0.00
FIRE BEHAVIOR	4	5.00	0	0.00
FORCIBLE ENTRY	3	6.00	4	4.00
HOSE HANDLING	5	2.50	0	0.00
OB EMERGENCIES	4	4.00	0	0.00
ROLL IN DRILL	7	5.75	0	0.00
TEST - GROUND LADDERS / ROOF VENTILATION	3	3.00	0	0.00
TRUCK 30 SET UP AND OPERATIONS	0	0.00	2	2.00
	41	40.25	6	6.00

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**BARRE**

**Copy of Departmental Activity Report**

Current Period: 03/04/21 to 03/10/21, Prior Period: 02/25/21 to 03/03/21

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Dispatch/Remote Station Incidents*</b>				
EMS Incidents	0	0.00	0	0.00
NFIRS Incidents	0	0.00	0	0.00
	0	0.00	0	0.00
<b>Fire Alarm Situations</b>				
Citizen complaint	0	0.00	1	1.50
Dispatched and cancelled en route	1	0.28	1	0.14
Electrical wiring/equipment problem	0	0.00	1	1.12
Emergency medical service (EMS) Incident	32	68.79	30	60.55
Excessive heat, scorch burns with no ignition	1	10.85	0	0.00
Malicious, mischievous false alarm	0	0.00	1	1.44
Public service assistance	1	0.60	0	0.00
Rescue or EMS standby	1	1.00	2	10.00
Rescue, emergency medical call (EMS), other	1	0.84	1	1.26
Structure Fire	0	0.00	2	25.85
Unintentional system/detector operation (no fire)	3	4.20	1	0.40
	40	86.56	40	102.26
<b>Hydrant Activities</b>				
Flow Tests	0	0.00	0	0.00
Inspections	0	0.00	0	0.00
	0	0.00	0	0.00
<b>Non-Incident Activities</b>				
BAY FLOOR WASH	0	0.00	5	5.00
BUILDING INSPECTION	4	0.42	0	0.00
COVID 19 SCREENING COMPLETED	32	2.90	26	2.06
FILL IN	0	0.00	1	14.00
ON DUTY	26	624.00	26	610.00
SICK TIME USED	1	24.00	0	0.00
VACATION USED	1	24.00	0	0.00
WASH VEHICLES	3	3.00	3	2.25
	67	678.32	61	633.31

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BARRE

Copy of Departmental Activity Report

Current Period: 03/04/21 to 03/10/21, Prior Period: 02/25/21 to 03/03/21

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Occupancy Inspections/Activities</b>				
ALARM TESTING/MAINTENANCE	3	0.00	3	0.00
	<u>3</u>	<u>0.00</u>	<u>3</u>	<u>0.00</u>
<b>Testing/Maintenance of Equipment</b>				
GAUGE	1	0.00	0	0.00
PRIMER	0	0.00	1	0.00
	<u>1</u>	<u>0.00</u>	<u>1</u>	<u>0.00</u>
<b>Training</b>				
CARDIAC ARREST	0	0.00	4	6.00
CHAINSAW	0	0.00	5	5.00
DONNING AND DOFFING PPE	0	0.00	3	0.75
FF DRAGS AND CARRIES	0	0.00	3	2.25
FIRE BEHAVIOR	0	0.00	4	5.00
FORCIBLE ENTRY	0	0.00	3	6.00
HIGH RISE OPS	5	7.50	0	0.00
HOSE HANDLING	0	0.00	5	2.50
OB EMERGENCIES	0	0.00	4	4.00
ROLL IN DRILL	0	0.00	7	5.75
TEST - GROUND LADDERS / ROOF VENTILATION	0	0.00	3	3.00
VENT ENTER SEARCH	3	3.00	0	0.00
	<u>8</u>	<u>10.50</u>	<u>41</u>	<u>40.25</u>

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**BARRE**

**Copy of Departmental Activity Report**

Current Period: 03/11/21 to 03/17/21, Prior Period: 03/04/21 to 03/10/21

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Dispatch/Remote Station Incidents*</b>				
EMS Incidents	0	0.00	0	0.00
NFIRS Incidents	0	0.00	0	0.00
	0	0.00	0	0.00
<b>Fire Alarm Situations</b>				
Combustible/flammable spills & leaks	3	1.08	0	0.00
Dispatched and cancelled en route	3	0.29	1	0.28
Electrical wiring/equipment problem	1	0.92	0	0.00
Emergency medical service (EMS) Incident	32	70.23	32	68.79
Excessive heat, scorch burns with no ignition	0	0.00	1	10.85
Extrication, rescue	1	1.26	0	0.00
Malicious, mischievous false alarm	1	1.72	0	0.00
Public service assistance	0	0.00	1	0.60
Rescue or EMS standby	2	3.00	1	1.00
Rescue, emergency medical call (EMS), other	1	2.88	1	0.84
Structure Fire	1	1.40	0	0.00
Unintentional system/detector operation (no fire)	1	1.08	3	4.20
	46	83.86	40	86.56
<b>Hydrant Activities</b>				
Flow Tests	0	0.00	0	0.00
Inspections	0	0.00	0	0.00
	0	0.00	0	0.00
<b>Non-Incident Activities</b>				
BUILDING INSPECTION	0	0.00	4	0.42
CLEAN INTERIOR	1	1.00	0	0.00
COMP TIME USED	1	24.00	0	0.00
COVID 19 SCREENING COMPLETED	31	2.37	32	2.90
FD VEHICLE FUELING - DIESEL	2	0.16	0	0.00
ON DUTY	26	584.00	26	624.00
PERSONAL TIME USED	1	4.00	0	0.00
SCBA PACK BATTERY CHANGE OUT	1	2.50	0	0.00
SICK TIME USED	2	48.00	1	24.00

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BARRE

Copy of Departmental Activity Report

Current Period: 03/11/21 to 03/17/21, Prior Period: 03/04/21 to 03/10/21

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Non-Incident Activities</b>				
VACATION USED	2	24.00	1	24.00
WASH VEHICLES	0	0.00	3	3.00
	<u>67</u>	<u>690.03</u>	<u>67</u>	<u>678.32</u>
<b>Occupancy Inspections/Activities</b>				
ALARM TESTING/MAINTENANCE	1	1.00	3	0.00
	<u>1</u>	<u>1.00</u>	<u>3</u>	<u>0.00</u>
<b>Testing/Maintenance of Equipment</b>				
GAUGE	0	0.00	1	0.00
	<u>0</u>	<u>0.00</u>	<u>1</u>	<u>0.00</u>
<b>Training</b>				
HIGH RISE OPS	0	0.00	5	7.50
TRUCK 30 SET UP AND OPERATIONS	2	2.00	0	0.00
VENT ENTER SEARCH	0	0.00	3	3.00
VT DIVISION OF FIRE SAFETY TRAINING	4	10.00	0	0.00
	<u>6</u>	<u>12.00</u>	<u>8</u>	<u>10.50</u>

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